



To All Members of Selborne Parish Council, you are hereby summoned to attend a

**MEETING OF SELBORNE PARISH COUNCIL**

to be held in the **BLACKMOOR VILLAGE HALL**

on Tuesday 18<sup>th</sup> February 2025 AT 8.00 PM

for the purpose of transacting the following business:

A Wilson  
Parish Clerk

12<sup>th</sup> February 2025

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**AGENDA**

**1. Apologies for Absence**

Members are asked to receive apologies of absence for this meeting.

**2. Chairman's Announcements**

The Chairman will welcome everyone to the Parish Council meeting and make any announcements including a fire safety announcement.

**3. Executive Officer's Summary**

The Interim Parish Clerk will give a report at this point in the meeting.

**4. Declarations of Interest**

*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest or other interest as defined in the Code of Conduct which they have in any item on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have declared a disclosable pecuniary interest and some other interests. You must withdraw from the room/meeting when the meeting discusses and votes on the matter.*

## 5. Approval of Minutes

Members are asked to approve the minutes of the Parish Council Meeting on Wednesday 15<sup>th</sup> January 2025.

Copy attached Appendix A

## 6. Public Questions

At this point in the meeting, it will be adjourned to allow for public questions Members of the public are invited to speak for up to 3 minutes each.

## 7. Financial Report

i) Members are asked to:

a) note bank balances, earmarked reserves and payments and receipts since the meeting on 18<sup>th</sup> December 2024

Copy attached Appendix B – to follow

b) approve December bank reconciliation

Copy attached Appendix C – to follow

c) approve the following payments February 2025:

i) Seema Bennett – sending special delivery letter containing the Parish Council cheque books to the Interim Parish Clerk Total: £14.22

ii) Anne Wilson – 7 envelopes @10p each = 70p, 1 large envelope@15p, 19 copies @10p each = £1.90, 6 stamps @ £2.20 each = £13.20 and special delivery postage £9.35 – to send the written cheques to Seema Bennett to obtain the signatures and for the cost of posting cheques Total: £25.30

d) Finance Committee

Members are asked to note that the Finance Committee was not able to meet on Tuesday 4<sup>th</sup> February 2025 due to access issues to the bank accounts and finance package. More information was given at the meeting.

Members are asked to agree a new date in early March.

e) Application for grant for 2025 St Marys Selborne

Members are asked to consider an application from St. Marys for £700 towards the maintenance of the Churchyard.

The information has been circulated to Members before the meeting.

## 8. Planning

Members are asked to consider and note:

- i) To consider and agree a response to the following planning application(s):
  - SDNP/25/00013/LDE The Oast House Wick Hill Farm Hartley  
Lawful Development Certificate – for repair and maintenance of an existing private way.
- ii) Planning Applications Granted:
  - SDNP/24/05049/TCA Blackmoor Hours Sotherington Lane Alton  

1 and 3 Wellingtonia (Sequoiadendron giganteum) – Remove dead limbs over drive. Remove mature specimens with dead limbs. Adjacent to track/drive and access to dwelling. 7 – Douglas Fir (Pseudotsuga menziesii) – Remove dead branches in upper crown. Two dead branches close to refuse area. Medium Risk. 8 – Douglas Fir – bodies to east at stem base consistent with Phaeolus schweinitzii (brown cubic rot). To west of stem base is an area of necrotic bark and dysfunctional cambium. Tree is weighted to east away from garages. Given prevailing winds the tree's bias away from areas of increased occupancy risk of harm should the tree fail is comparatively low. However, the presence of the fungi and the necrotic bark risk features increase the risk of this tree being windthrown in storm weather. Medium risk Propose to replant identical species. 9 - Sawara cypress (Chamaecyparis pisifera) - Remove Tree. 90% defoliated. In decline Remove tree. Low risk. Marked with orange paint Propose to replant identical species. 12 - Pedunculate oak (Quercus robur) - Remove poorly attached deadwood over amenity area. Mature oak tree with dead wood over amenity area. 14 - Mixed Species - Remove poorly attached dead wood over path, Group of two oaks and one false acacia. Deadwood over path. 15 - Poplar (Populus sp) - Remove Tree - Mature specimen with very limited safe useful life expectancy. Habitat holes on stem consistent with some level of internal decay. Broken branches in upper crown. Inappropriate for attention in current condition within domestic and garden setting. 16 - Red Oak (Quercus rubra) - Remove poorly attached dead wood. Westernmost tree in a group of three. Large quantity of dead wood. 17 - Magnolia - cut back pruning. Large leaning magnolia that is blocking light and possibly contributing to damp/retaining moisture against stone wall of house. 18 Yews - Reduce height, cut back from overhanging shed. Several trees overhanging sheds.
- iii) Solar Farm

Members may be asked to discuss an item about the Solar Farm.

## 9. Update on the Recruitment of a Parish Clerk

Members are asked to receive an update on the recruitment of a new Parish Clerk.

The Interim Parish Clerk has informed the Chairman that she is not able to work for Selborne Parish Council beyond 31<sup>st</sup> March 2025.

## **10. Plestor and Gracious Street flood**

Members are asked to receive and update on work taken place on this matter since the last meeting from the Interim Parish Clerk and Members.

## **11. Community Infrastructure Levy Funding**

The South Downs National Park Authority (SDNPA) has today opened the call for projects for the 2024/25 round of Community Infrastructure Levy (CIL) funding. The window for submission of Expressions of Interest will be open from 16th January 2025 until 25th April 2025. Please note, any decisions on CIL funding will not be made before Autumn 2025. CIL funding is intended to be spent on infrastructure to support growth within the National Park. Our corporate plan priorities are 'Nature Recovery', 'Climate Action' and 'A National Park for All', and we will be recommending bids that support these priorities.

Members have been sent information by e mail before the meeting and are asked to make any comments.

## **12. Community Emergency Plan - Planning and Emergency Resilience East Hants (EHDC)**

Alongside other Local Resilience Forums across the south coast, EHDC have been creating a public information booklet which explains key risks and what the general public might need to do to prepare, respond and recover from them.

We've created a first draft, and we're keen to get feedback before we share it wider. If you have 10 minutes and want to brush up your understanding of some of the key risks in Hampshire, check out the attached document.

Members have been sent information by e mail before the meeting and are asked to make any comments.

## **13. Local Plan Review: Have Your Say Now**

An eight-week consultation begun on the 20<sup>th</sup> January 2025 as the National Park invites people to have their say on how and where development takes place.

The award-winning South Downs Local Plan is being reviewed to ensure it is up-to-date and addresses important issues such as nature recovery, climate change, affordable housing and helping local communities thrive.

The public consultation of the Local Plan Review starts on 20 January and will run until 17 March. This is the main opportunity for people to help shape the final Plan, so the National Park Authority is inviting comments from local communities, stakeholders and the development sector. This feedback will then help shape the next version of the Local Plan, which will be published in 2026 ahead of its submission for examination by an independent Inspector. Once the new Local Plan is adopted in 2027, it will be used to help decide all planning applications in the National Park.

Members have been circulated before the meeting with the consultation information and are asked to make any comments.

#### 14. Items deferred from the last meeting

Members are asked to consider the following items:

i) Grant Application from Selborne Recreation Committee

This item was deferred to allow further information to be obtained regarding further quotations (as required by grant policy) as well as bank statements and a financial report. The committee should provide confirmation that the zip wire is closed and unusable in the interim for safety reasons. Cllr Webster-Jones is to confer with the committee to pursue these points. A revised amount is now sought of £2682 +VAT and give an update at the meeting.

ii) Deferred items

Members are asked to note and discuss the items below and prioritise the work for the Parish Council.

*The deferred items are:*

*21 June:*

*23.49 Parish council debit card, which was then resolved to apply 13 Sep meeting but we still don't have one*

*23.49(b) Policy review deferred. Standing orders, Financial Regulations & Risk Management Schedule resolved to accept 20/3 but then at 15 May meeting it states that a policies working group will be formed at a later date to review them. No policies working group formed*

*23.49 (b) reporting requirements for website to be checked - no further information on this*

*23.56 (g) Queen Elizabeth II legacy & Coronation Commemoration - deferred*

*23.59 Action List - no further information*

*26 July:*

*Can questionnaire approved, circulation to be approved at next meeting. At 9 Aug meeting, circulation deferred until PPS completed so to go onto agenda for November - has not come back onto agenda.*

*13 September;*

*24.117 consideration of a 2nd disabled parking space at the Plestor - no further information*

*18 October:*

*23.135 to consider the adoption of a privacy statement for councillors - deferred until 8 Nov - this has not come back onto an agenda*

*8 November;*

*23.148 - resolved to carry out live streaming of meetings - we still do not have this*

*10 January;*

*23.204 new tree planting in parish - for discussion at February meeting - this has not been on the agenda*

*21 February:*

*23.232 white lines - clerk to contact HCC to revisit addition of white lines - no update received on this*

*23.236 Clerk to check on land registry - no update on this*

*23.236 clerk to forward info from SDNP & EHDC to residents - has this happened?*

*17 April:*

*24.8 approval of Asset List - deferred, on May agenda states policy working group will look at at a later date, no set date for this.*

## **15. Updates from Working Groups**

Members are asked to receive and note updates from the Chairman of the Working Groups on the work of their group.

## **16. To receive District Councillor report**

Members are asked to receive and note a report from the District Councillor.

## **17. Date of next meetings**

Members are asked to note that the Parish Council meetings will be held on the following dates:

- Tuesday 18<sup>th</sup> March 2025
- Wednesday 16<sup>th</sup> April 2025
- Wednesday 21<sup>st</sup> May 2025 - Annual Meeting

Members are asked to note that the Annual Parish Meeting will be held in the school on Wednesday 14<sup>th</sup> May 2025. Members are asked to agree who they would like to speak at the meeting.