

To All Members of Selborne Parish Council, you are hereby summoned to attend a

MEETING OF SELBORNE PARISH COUNCIL

to be held in the

Selborne Village Hall

on

Wednesday 18th December 2024 AT 8.15PM



for the purpose of transacting the following business:

A Wilson

Parish Clerk,

11th December 2024

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Apologies for Absence

Members are asked to receive apologies for absence.

2. Chairman's Announcements

The Chairman will welcome everyone to the Parish Council meeting and make any announcements including a fire safety announcement.

3. Executive Officer's Summary

The Interim Parish Clerk will give a report at this point in the meeting.

4. Declarations of Interest

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest or other interest as defined in the Code of Conduct which they have in any item on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have declared a disclosable pecuniary interest and some other interests. You must withdraw from the room/meeting when the meeting discusses and votes on the matter.

5. Approval of Minutes

Members are asked to approve the minutes of the Parish Council Meeting on Wednesday 20th November 2024

6. Public Questions

At this point in the meeting, it will be adjourned to allow for public questions. Members of the public are invited to speak for up to 3 minutes each.

7. Financial Report

i) Members are asked to:

- a) note bank balances, earmarked reserves and payments and receipts since the meeting on 20th November 2024
- b) approve November bank reconciliation
- c) approve the proposed schedule of payments for October 2024 and November 2024

ii) Finance Committee

Members are asked to agree a date for the Finance Committee to meet to confirm the current financial situation and to confirm the budgets.

8. Planning

Members are asked to consider and note:

i) To consider and agree a response to the following planning application(s):

There were no planning applications as at the time of writing the agenda.

ii) Planning Applications Granted:

- SDNP/24/04055/TCA (PP-13452034) Selborne C of E Primary School
Elder x 4 fell, Willow x 2 Coppice to 0.15m (stems have recently failed), Ash fell, Ash x 20 Fell, Ash – fell declining tree with bent trunk adjacent to public footpath, Ash - fell declining young multi-stemmed tree, Thuja – prune away branches away from building, allowing for 2m clearance and Ash x 5 fell declining trees.
- SDNP/24/04434/APNB (PP -13510510) Albury Dairy, Honey Lane
Agricultural Prior Notification – steel grained grain store

9. South Central Probation UPW Consultation 2024

Members are asked to consider and note:

Unpaid work (UPW), also known as ‘community payback’, is often added to community orders and suspended sentence orders in England and Wales. The main purpose of unpaid work is to provide punishment and reparation – with individuals working on projects that benefit the community.

There are also potential rehabilitative benefits, as unpaid work can develop life and vocational skills which reduce reoffending. We are keen to gather the views of local partners to understand how UPW could deliver more effectively for our communities and Members are asked to complete the survey previously circulated by e mail to Members.

10. Regulation 24 Notice of Independent Examination of the Hampshire Minerals and Waste Plan (HMWP) Partial Update.

The SDNPA works in partnership with Hampshire County Council, Portsmouth City Council, Southampton City Council and the New Forest National Park Authority on minerals and waste planning policy matters for the part of the South Downs National Park that falls within Hampshire. Collectively, the Authorities are known as the “Hampshire Authorities.”

The Hampshire Authorities are working to produce a partial update to the Hampshire Minerals and Waste Plan (HMWP) which will guide minerals and waste decision making in the Plan Area (covering all their respective areas and those parts of the South Downs National Park which fall within Hampshire) up until 2040.

The Regulation 24 Notice of Independent Examination of the HMWP Partial Update is attached. The HMWP Partial Update and all other relevant documents have been compiled into an Examination Library which is available on the Hampshire County Council website here:

<https://www.hants.gov.uk/landplanningandenvironment/strategic-planning/hampshire-minerals-waste-plan/minerals-waste-plan-partial-update-consultation>

Members are asked to read the e mail sent under separate cover and make any comments on the Partial Update.

11. Update on the Recruitment of a Parish Clerk

Members are asked to receive an update on the recruitment of a new Parish Clerk

12. Plestor and Gracious Street flood

Councillor Ashcroft has requested this item on the agenda and has provided the following for consideration:

i) Plestor

Members are asked to discuss treatment to be taken to save the Oaktree as suggested in the tree report including long term protection of it. Suggestion removal of road and path with them being replaced by plastic tracking which allows rain to penetrate and grass to grow in creating a grass covered area that can be used for events like May Fair, carols, etc. Work party or sub committee to ascertain costs etc to bring to council for decision.

ii) Gracious Street flooding

Members are asked to note that the culvert has been cleared but ditch and pipe to side of 9 acres lane does not carry enough water and larger diameter pipe needed and extended to up

to 100 meters. HCC Culvert across road needs to be cut to facilitate water to get in it, currently at 90degrees to flow. Ditch in front of the Grange needs to be dug out urgently.

Members are therefore asked to consider the information above and agree a way forward. It has been suggested that a Working Party be set up from this meeting to move this matter forward including a couple of councillors and volunteers

13. Grounds Maintenance Contract Renewal

Members are asked to consider the quotes from the Locum Parish Clerk and receive an update on the situation with regard to the renewal of the Grounds Maintenance Contract.

14. Items deferred from the last meeting

Members are asked to consider the following items:

- i) 5 year plan budget headings
- ii) Grant Application from Selborne Recreation Committee

This item was deferred to allow further information to be obtained regarding further quotations (as required by grant policy) as well as bank statements and a financial report. The committee should provide confirmation that the zip wire is closed and unusable in the interim for safety reasons. Cllr Webster-Jones is to confer with the committee to pursue these points. A revised amount is now sought of £2682 +VAT.

15. Updates from Working Groups

Members are asked to receive and note updates from the Chairman of the Working Groups on the work of their group.

16. To receive District Councillor report

Members are asked to receive and note a report from the District Councillor.

17. Date of next meetings

Members are asked to note that the Parish Council meetings will be held on the following dates:

- Wednesday 15th January 2025
- Tuesday 18th February 2025
- Tuesday 18th March 2025
- Wednesday 16th April 2025
- Wednesday 21st May 2025 - Annual Meeting

The date of the Annual Parish Meeting is on a date yet to be determined and will be held in the school.

18. Exclusion of Public and Press

RECOMMENDED That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

COMMITTEE IN PRIVATE SESSION

19. Recruitment of the new Parish Clerk

Members are asked to confirm the conditions of appointment of the new Parish Clerk to Selborne Parish Council.