



**SELBORNE PARISH COUNCIL
GRANT APPLICATION FORM**

To be completed by all applicants to support a request for a grant

Please read the Grant Aid Policy before completing this form. Use separate sheets to answer any questions where necessary. It is appreciated that in some circumstances the questions are not appropriate to the grant request.

Your organisation: Please give us the following information about your organisation:

Name of Organisation:

Address:

Contact Name:

Position in
Organisation:

Telephone number:

Email Address:

Organisation's activities

Please tell us about your organisation including its aims and objectives (continue on a separate sheet if necessary)

How long has the organisation been in existence?

Your Application

Brief description of project or scheme, including the timescale for completion, for which the grant is intended

Who will benefit from the proposed project or scheme and how many of these are residents of Blackmoor, Oakhanger and/or Selborne?

Total cost of project or scheme: £

How much are you applying for? £

Please give an itemised breakdown of the expenditure for which this money is being applied for.

ITEM	COST £
TOTAL	

Have you made any grant application to any other body for grant aid for this project? Yes/No. If yes please give details:

Name of Organisation	Amount	Date	Amount Received

If you have received any other sources of funding in the past year, not specified above, please give details:

Please include evidence (e.g.. suppliers' estimates, quotations, price lists or invoices) of the likely cost of all items of expenditure where possible. Please refer to the Grant Policy policy for number of quotes required.

How many quotes have been received?

Please supply copies of all quotes or an explanation of why quotes are not provided.

Please outline the tender process that has been completed

Please confirm your reason for choosing the contractor that will be completing the work

Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months
- A statement of your capital assets, if any

If you are unable to supply this information, please contact the Parish Council for advice before submitting this application

Signed:.....

Date:.....

Date adopted: 24th July 2024

Date to be reviewed: 24 July 2025

Please return to Liz Ford, Parish Clerk, Village Hall, High Street, Selborne GU34 3JR or by email to clerk@selborneparishcouncil.gov.uk Any queries, please contact the Parish Clerk on 07908 408025

Payment Details

Please provide Account Name, Bank Sort code and Account Number to enable a bank transfer to be made:

Account Name:.....

Bank Sort Code:.....

Account No: