

**DRAFT MINUTES OF THE MEETING OF SELBORNE PARISH COUNCIL
HELD IN THE PAVILION, SELBORNE RECREATION GROUND
ON WEDNESDAY 21st FEBRUARY 2024 AT 7.30 PM**



Present: Cllr D Ashcroft, Cllr S Bennett (Chair)
Cllr C Bridger, Cllr G Earney
Cllr H Grosvenor, Cllr S Heaselgrave
Cllr N O'Donnell, Cllr M Turner

Absent: Cllr C Joyce, Cllr C McMeekan
Cllr W Megeney, Cllr D Webster-Jones

Also present: Liz Ford, Parish Clerk. Three members of the public.

23.219 Apologies for Absence

It was **RESOLVED** to accept apologies from Cllrs Joyce, McMeekan, Megeney and Webster-Jones (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour. Cllr O'Donnell abstained).

23.220 Chairman's Announcements

The Chair provided a detailed reminder on the roles of Councillors and the need to work with the Clerk. It was also noted that as usual the Clerk would make a recording of the meeting.

23.221 Executive Officer's Summary

The Clerk provided a summary of the work carried out since the last meeting.

23.222 Declarations of Interest

Cllr O'Donnell declared an interest in planning application ref. SDNP/24/00384/FUL on account of being friend of the applicant and having already submitted a comment as a resident. Cllr O'Donnell would leave the meeting while the item was discussed (see min 23.226). Cllr Bridger declared an interest in planning application ref. SDNP/24/00242/TCA as the applicant and would leave the meeting while the item was discussed (see min 23.226). Cllr Bennett declared an interest in planning application ref. SDNP/24/00499/TCA as an immediate neighbour of the site and would leave the meeting while the item was discussed (see min 23.226). Cllrs Earney, Bridger, Grosvenor and Heaselgrave also declared an interest in planning application ref. SDNP/24/00499/TCA as neighbours of the site but elected to take part in the determination of the application (see min 23.226).

23.223 Approval of Minutes

It was **RESOLVED** to approve the minutes of the meeting on 25th January 2024 (proposed by Cllr Earney and seconded by Cllr Bennett with all voting in favour).

23.224 Public Questions

It was RESOLVED to adjourn the meeting for public questions (proposed by Cllr Bennett and seconded by Cllr Heaselgrave with all voting in favour)

A resident thanked the Parish Council for arranging a meeting with the EA and described the problem of the flooding on Gracious Street and Nine Acres Lane. It was reported that about ten residential properties were at risk of flooding if this occurred again at the levels seen on the 4th January 2024.

It was RESOLVED to reconvene the meeting (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour).

23.225 Financial Report:

a) The bank balances and earmarked reserves were noted as:

Bank Balances as at 1st February 2024 (current) and 31st January 2024 (deposit)

Current Account		2,089.99
Deposit Account		102,516.93
Total at bank		104,606.92
Earmarked Reserves		
Village Projects		3,000.00
Traffic Projects		11,000.00
Play equipment		-
CIL		20,803.26
CIL Selborne Village Shop		5,000.00
Elections		2,000.00
Total EMR		41,803.26
Total General Fund		62,803.66

b) To approve bank reconciliations

Approval of the January bank reconciliations was deferred.

c) To receive report on the Council accounts to 31st January 2024

The Clerk presented a report on the Council accounts based on a budget comparison to 31st January 2024. On account of shortfalls/potential future shortfalls for some items it was **RESOLVED** to increase the provision in the three budget categories as listed below (proposed by Cllr Bennett and seconded by Cllr O'Donnell with all voting in favour. Cllrs Ashcroft and Bridger abstained).

104/3 Allotments	Increase by £120.00
108/1 Meeting Room Hire	Increase by £500.00
112 Publications	Increase by £250.00

d) To consider an increase in the Staff Costs budget

It was **RESOLVED** to make an increase in the Staff Costs Budget of £500 until 31st March 2024 which was justified by the additional work of the Council in 2023/2024 (proposed by Cllr Bennett and seconded by Cllr Heaselgrave with the majority voting in favour. Cllr Ashcroft objected and Cllr Bridger abstained).

It was **RESOLVED** to make a further increase in the Staff Costs Budget of £1,100 to cover an overtime payment to the Clerk of 38 hours to the end of March 31st to cover additional work carried out on three project areas: Selborne VDS (14 hours); PPS and other SDNPA Parish information requests (12 hours); and the closure of the B3004 (12 hours) (proposed by Cllr Bennett and seconded by Cllr Grosvenor with the majority voting in favour. Cllr Ashcroft objected and Cllr Bridger abstained).

e) **To approve the proposed schedule of payments**

It was **RESOLVED** to approve the schedule of payments below (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour).

Invoice Date	Payee	Description	Net	VAT	Gross
Payments to be approved at Council Meeting 21/2/24					
Future payments					
22/1/24	PJ Grace	clearing FP Selborne and Plestor leaves	462.00	90.00	552.00
30/1/24	Selborne PCC	2024 subscription to Selborne Parish magazine	10.00	-	10.00
30/1/24	King's World	2024 subscription to King's World magazine	12.00	-	12.00
31/1/24	Blackmoor Estate Ltd	Peppercorn plot annual lease	1.00	-	1.00
9/2/24	Create Design Studio Ltd	2yr selbornelandscape.org.uk rental from 5/3/34	28.00	-	28.00
19/2/24	PJ Grace	Grouting repair bollards at the Plestor	120.00	24.00	144.00
19/2/24	PJ Grace	CAT scanner rental and bollard attempt	140.00	28.00	168.00
Total for 21st February 2024			773.00	142.00	915.00

Consideration of the outcome of meeting with EA on Thursday 15th February regarding the flooding on Gracious Street, Selborne village was brought forward to this point in the meeting – see minute 23.236

23.226 Planning Applications: To consider and agree a response to the following planning application(s):

Cllr Bridger having declared an interest under 23.221 left the meeting

SDNP/24/00242/TCA, Pleasance Cottage, Fountain Road, Selborne. GU34 3LH

Fell an unhealthy Fir tree within a conservation area and replace with hedging. Addition of fruit trees in the garden.

The application was discussed and it was **RESOLVED** to submit the comment of no objection (proposed by Cllr Ashcroft and seconded by Cllr Earney with all voting in favour).

Cllr Bridger returned to the meeting.

SDNP/24/00426/TCA, Dowlings , Huckers Lane, Selborne. GU34 3JN

Field Maple on SW boundary. Fell 2 Sycamore on the South boundary. Pollard back both trunks as it is twin stemmed. The finished pollard height will be in keeping with the hedge

height of 3 metres as the sycamore is part of the hedge. 3. Mulberry. The trunk is split so needs significant weight reduction in limbs. Proposal to crown prune up to 2.5 metres leaving a finished height and width of 7 metres. Removal of inter-twinned lateral branches where necessary, those branches being a maximum of 6 inches in diameter. 4. Ash. Large Ash with class 2 dieback. Fell.

The application was discussed and it was **RESOLVED** to submit the comment to support (proposed by Cllr Bennett and seconded by Cllr O'Donnell with all voting in favour).

56230/010, The Hanger Free House, Oakhanger Road, Oakhanger. GU35 9JQ

Variation of conditions 3 & 11 of 56230/009 - condition 3 - remove link to The Hanger Free House & condition 11 - to replace approved floor & elevation plans

The application was discussed and it was **RESOLVED** to submit the comment to object on account that there was insufficient car parking and the justification for the original development was that it was linked to The Hanger Public House and the Parish Council did not want to see the link removed for the accommodation for the PH (proposed by Cllr Heaselgrave and seconded by Cllr Bennett with all voting in favour. Cllr Ashcroft abstained on account of also being a District Councillor).

34313/027 Oak Tree Farm, Gibbs Lane, Shortheath Common. GU35 9JS

Variation of condition 6 of 34313/006 to allow a change of wording of the condition to "6. The development hereby permitted shall be used only as private, non-commercial stabling and for no other purpose." "Reason. To prevent the stables from being used for commercial purposes to the detriment of the locality".

The application was discussed and it was **RESOLVED** to submit the comment to support the application to change the condition as proposed (proposed by Cllr Bennett and seconded by Cllr Earney with all in favour. Cllr O'Donnell abstained. Cllr Ashcroft abstained on account of also being a District Councillor).

*Cllr Bennett having declared an interest under 23.221 left the meeting
Cllr Turner chaired the meeting for the following item.*

SDNP/24/00499/TCA, Access Way Between Copperbeech House And Half House Including Garage Block, High Street, Selborne. GU34 3LG

1. Cut back hedge and crown lift to height of 4 metres along access drive to allow sufficient safe clearance for all vehicles, including tractors for field maintenance and vehicles and deliveries. 2. Cut field maple by field gate access to allow 4 metre safe height clearance for agricultural vehicles for general maintenance of the fields beyond, plus necessary skip and building lorries for replacement stable/store associated with permission granted SDNPA/23/01735/FUL). 3, Fell mature ash tree on access drive which has die-back. Large branches overhang the driveway, Half House and Copper Beech House homes and gardens and could cause danger and damage if they were to fall. 4. Reduce field maple by outbuilding and barn to 4 metres. It is in poor condition, with extensive rot at the base and a number of branches have already fallen off. It is leaning and overhangs my outbuilding and barn. The 4 metre monolith would be left standing within the hedgeline as wildlife habitat. A service tree and rowan have already been planted in the field between the gate and outbuilding plus a further rowan in the copse behind the barn.

The application was discussed and it was **RESOLVED** to submit the response of no comment and to ask the EHDC tree officer to decide whether an arboricultural report was necessary to support the proposed works and the felling of the mature ash tree (proposed by Cllr Earney and seconded by Cllr Bridger with the majority voting in favour. Cllr Grosvenor abstained on account of being a neighbour. Cllr Ashcroft abstained on account of also being a District Councillor).

Cllr Bennett returned to the meeting

It was **RESOLVED** to extend the meeting for half an hour (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour. Cllr Turner abstained).

SDNP/24/00573/OHL, Land at Wick Hill Farm, Wick Hill Farm Lane, Hartley Mauditt. GU34 3BP

To replace the existing Single Pole Mounted Transformer with a new H Pole/Lame Leg Pole Mounted Transformer, this is providing an upgrade to the existing overhead network currently installed.

The application was discussed and it was **RESOLVED** to submit the comment of no objection (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour. Cllr Ashcroft abstained on account of also being a District Councillor).

Cllr O'Donnell, having declared an interest under item 23.221 left the meeting

SDNP/24/00384/FUL, The Oast House , Wick Hill Farm Lane, Hartley Mauditt. GU34 3BP

Change of use, alterations and extension to existing agricultural barn to create a function space for wine tasting events and weddings, together with parking landscaping and associated works.

The application was discussed and it was **RESOLVED** to submit the comment to support the application but to ask that conditions were applied regarding following the EHDC noise control guidelines and external lighting design to address the Dark Skies policy (proposed by Cllr Bridger and seconded by Cllr Turner with all voting in favour. Cllr Ashcroft abstained on account of also being a District Councillor).

SDNP/24/00555/TCA, The Nutleys , High Street, Selborne. GU34 3LQ

T1 Apple Tree - Reduce to 4 metres and maintain at this height to allow the tree to be reasonably maintained for fruit production. T2 2 Plum Trees - Reduce to 3 metres to maintain for screening and fruit collection. T3 6 Smaller Apple Trees - Reduce to 3 metres and reshape.

The application was discussed and it was **RESOLVED** to submit the comment to support (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour)

SDNP/24/00669/APNB, Park Farm Dairy , Blackmoor Road, Blackmoor. GU33 6BJ

Application to determine if prior approval is required for a new Forestry related Building and an Extension for Forestry Use a log drying Kiln and Enclosure and Canopy Extension to main barn.

The application was discussed and it was **RESOLVED** to submit the response of no comment (proposed by Cllr Bridger and seconded by Cllr Bennett with all voting in favour. Cllr Ashcroft abstained on account of being a neighbour and a District Councillor).

23.227 To consider update and further Council response to the planned closure of the B3004 for SSEN cabling works

The reply from HCC to the Council letter dated 1st February 2024 had been circulated to Councillors prior to the meeting and the SSEN deployment of speed activated signs and camera monitoring devices on the B3006 was discussed. It was **RESOLVED** to delegate Cllr Earney to attend the HCC/SSEN/stakeholder meetings for the B3004 closure and report back to the Council and also that the Clerk write to SSEN including making a request that the speed activated signs and camera monitoring devices would be transferred to the Parish Council on the re-opening of the B3004 (proposed by Cllr Bennett and seconded by Cllr Bridger with all voting in favour).

23.228 To publicise the SDNPA public consultation on the Selborne Village Design Statement – closing date 15 March 2024

It was noted that there was an ongoing SDNPA public consultation on the Selborne Village Design Statement with a closing date of 15 March 2024.

23.229 To publicise and consider a Parish Council response to the following public consultations:

a) EHDC Regulation 18 Local Plan Consultation – closing date 4 March 2024

There was no agreement on a Councillor Working Group to prepare a draft Council response to the EHDC Regulation 18 Local Plan Consultation. Emphasis of the potential for a further increase in traffic problems in the Parish following the proposed major housing development in the surrounding areas was considered of value and to justify the allocation of an increased share of the developer contributions arising from that development. It was **RESOLVED** that the Clerk would submit a response including the previous statement and using the Selborne Parish Priority Statement (proposed by Cllr Bennett and seconded by Cllr Heaselgrave with all voting in favour. Cllr Ashcroft abstained on account of also being a District Councillor).

b) Hampshire County Council Future Services Consultation – closing date 31 March 2024

There was no agreement on a Councillor Working Group to prepare a draft Council response. It was **RESOLVED** that Cllr Earney would prepare a draft response to the Hampshire County Council Future Services Consultation for consideration at the March Council meeting (proposed by Cllr Bennett and seconded by Cllr Bridger with all voting in favour).

23.230 To consider the EHDC AutoSpeedwatch Funding Agreement for the grant to purchase three ASW cameras

The Funding agreement had been circulated to Councillors prior to the meeting and was discussed. It was **RESOLVED** to authorise the Clerk to sign the funding agreement for an EHDC grant of £1,767 for the purchase of three autospeedwatch cameras (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour. Cllr Turner abstained. Cllr Ashcroft abstained on account of also being a District Councillor).

It was RESOLVED to suspend Standing Orders to enable the meeting to continue (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour. Cllr Turner abstained).

23.231 To consider approval of the locations and additional costs in the use of the three ASW cameras

The Clerk provided a summary sheet for the fourteen suggested ASW locations provided by Cllr Earney on 14th February. It was **RESOLVED** to install the three cameras at three specified sites (SN1 and SN3 in Selborne village and BN1 in Blackmoor), subject to approval of a S178 licence application for the three cameras by HCC (proposed by Cllr Earney and seconded by Cllr Heaselgrave with all voting in favour). The costs of installing the cameras would be considered at the March Council meeting. Cllr Ashcroft advised that he would be happy to provide a District Councillor Community Grant of £500 towards the cost of installing the cameras.

23.232 To consider the addition of white lining alongside White Hart Cottage to the Selborne CFI Phase 1

The item was discussed and it was **RESOLVED** to approve the addition of white lining alongside White Hart Cottage to the Selborne Community Funded Initiative road safety improvements with the work to be carried out as soon as possible (proposed by Cllr Bennett and seconded by Cllr Bridger with all voting in favour). The Clerk would contact HCC to revisit the addition of white lining alongside other properties.

23.233 To consider a move of the Parish Council office to the rear meeting room of Selborne Village Hall

This item was deferred.

23.234 To consider a Parish Council letter of support for Selborne primary school's CIL application for Wrap-Around Care

Cllr O'Donnell provided information on the application and answered queries raised at the meeting.

Cllrs O'Donnell and Turner declared interests as a school governor and as the partner of the Chair of school governors respectively and left the meeting.

The item was discussed and it was **RESOLVED** write a letter of support for Selborne primary school's CIL application for Wrap-Around Care (proposed by Cllr Earney and seconded by Cllr Bennett with all voting in favour. Cllr Ashcroft abstained).

Cllrs O'Donnell and Turner returned to the meeting

23.235 To consider a range of activities proposed by the CaN (Climate & Nature) Working Group

The August 2021 Council meeting had resolved to carry out biannual litter picks. The 2024 spring community litter pick would be carried out on Saturday 9th March 2024, meeting at

10.30am from Arms Car Park. Rubbish would be collected on Monday 11th March by Norse SE under existing agreement with EHDC.

It was **RESOLVED** to hold a Volunteer Day on 24th February to survey the verges in the Parish in support of identifying if they can be enhanced by the sowing of wildflower seeds (proposed by Cllr O'Donnell and seconded by Cllr Bennett with all voting in favour).

The consideration of a grant application for £500 to County Councillor Mark Kemp-Gee for the purchase of water butts and wildflower seeds was deferred.

There was no approval of the proposed future provision of gardening services to private residents by the Parish Council.

23.236 To consider outcome of meeting with EA on Thursday 15th February regarding the flooding on Gracious Street, Selborne village

This item had been discussed earlier in the meeting before discussion under min 23.226.

The Clerk had met with two EA officers and two Gracious Street residents on 15th April to discuss the Gracious Street (and Nine Acres Lane) flooding problem. This had become more urgent following the serious flooding event on 4 January 2024. The EA officer agreed at the meeting to start the process of evaluating the problem with view to it being included in an EA capital works problem. This would involve "starting from scratch" in establishing a baseline/hydrological modelling. Survey works would require "winning" funding and remedial works, if approved, would not be expected to start for two years. The works programme would be only to manage the flow in the area of the "main river" but could include protection measures to individual properties at risk of flooding from the main river flows.

It was advised that vegetation clearance along the main river would not need EA consent but sediment removal/regrading of the banks would need EA consent. Sediment removal/regrading for the Gracious Street stretch of the main river was also not recommended by the EA.

Cllr Ashcroft would contact the EA officer to discuss the EA advice that sediment removal was not recommended and report back to Council in three month's time. The formation of a Working Group to implement a list of suggested Council responses to the flooding issue was deferred. The Clerk would check the Land Registry for any information on a short section of stream bankside on Gracious Street for which ownership was not known. The Clerk would also contact the SDNPA and the EHDC Built Heritage Department for advice on flood protection measures for listed properties and forward this advice to residents.

23.237 To receive District Councillor report

This item was deferred.

23.238 To consider the submission of an application for a free portrait of His Majesty the King

The item was discussed and it was **RESOLVED** to apply for a free portrait of His Majesty the King (proposed by Cllr Bennett and seconded by Cllr Earney with all voting in favour. Cllr Turner abstained).

23.239 Date of next meeting: The next meeting would be on Wednesday 20th March 2024 at 7.30pm in Blackmoor Village Hall (Meeting Room).

The meeting closed at approx.10.40pm

Signed	
Chair of Selborne Parish Council	
Date	

DRAFT