

DRAFT MINUTES OF THE MEETING OF SELBORNE PARISH COUNCIL
HELD IN SELBORNE CofE PRIMARY SCHOOL
ON WEDNESDAY 19th APRIL 2023 AT 8.45 PM, AFTER THE PARISH ASSEMBLY



Present: Cllr D Ashcroft, Cllr S Bennett, Cllr J Clay
Cllr H Grosvenor, Cllr M Irwin-Brown
Cllr G Masson (Chair), Cllr W Megeney,
Cllr Roberts, Cllr M Turner

Absent: Cllrs McMeekan and O'Donnell

Also present: Liz Ford, Parish Clerk and 15 members of the public

Meeting started at 8.52pm

23.01 Apologies for Absence: Apologies had been received from Cllrs McMeekan, O'Donnell and Roberts

23.02 Chair's Announcements - None

23.03 Declarations of Interest

In the interest of transparency Cllr Megeney declared an interest in planning application SDNP/23/01479/HOUS as the property was her nearest neighbour in this rural area and Cllrs Roberts and Turner declared that they were friends of the applicants for planning application SDNP/23/01479/HOUS. All three Councillors elected to abstain from voting on the resolution on the Council comment (see min. 23.07).

23.04 Approval of Minutes

It was **RESOLVED** to approve the minutes with two corrections: 1) to add in that Cllr Megeney had also abstained from voting under min 22.286 and 2) to record the proposer, seconder etc. for the resolution under min. 22.290 (proposed Cllr Masson and seconded Cllr Bennett with the majority voting in favour. Cllr Ashcroft abstained.)

23.05 Public Questions: To adjourn the meeting for 15 minutes to allow public questions. Members of the public are invited to speak for up to 3 minutes each

A resident made complaints including that the minutes from the last meeting on Thursday 13th April had not been issued before the meeting and that the Parish Council had not considered the views of the community in determining its comment on planning application ref. SDNP/23/01108/LDP at Selborne Post Office for a Lawful Development Certificate for Proposed Use or Development - Class Use E for Village Store.

The Clerk gave the reasons for the delay in the issue of the minutes before the meeting.

Cllr Ashcroft gave an update on the sewer repair works affecting Honey Lane.

23.06 Financial Report:

- a) To note bank balances, earmarked reserves and payments and receipts since the last meeting

The bank balances, earmarked reserves and payments and receipts since the last meeting were noted and have been included in Appendix A.

- b) To approve bank reconciliations

This was deferred. It was noted that the Financial Report in Appendix A included a reconciliation of the current account.

23.06 Financial Report cont.:

c) To approve the proposed schedule of payments

It was **RESOLVED** to approve the following payments (proposed by Cllr Bennett and seconded by Cllr Clay with all voting in favour. Cllr Megeney abstained):

Payments Made since 14th March 2023	Net	VAT	Gross
28/3/23 Clerk expenses (inc receipted)	98.80	7.16	105.96
28/3/23 SRGC allotment water Mar 22-Mar23	283.90	-	283.90
28/3/23 Idverde Ltd, bins	139.23	27.85	167.08
Payments to be Made			
30/1/23 Binsted PC, Training 20/1/22	80.00	16.00	96.00
15/3/23 Selborne VH mtgs 22/23	418.00	-	418.00
1/4/23 Selborne VH Office hire	1,500.00	-	1,500.00
7/4/23 HALC Ltd, annual subs	448.81	-	448.81
12/4/23 PJ Grace, grass March 23	470.00	94.00	564.00
TOTAL	3,438.74	145.01	3,583.75

23.07 PLANNING APPLICATIONS: To consider and agree a response to the following planning application(s):

SDNP/23/01479/HOUS Lower Temple Cottage, Sotherington Lane, Selborne Single storey side extension

The application was discussed and it was **RESOLVED** to submit the comment to object on account of the impact of the large rooflight on the rural area and in particular the Dark Skies, and also due to the concern that the design and external finish did not fit the existing property (proposed Cllr Clay and seconded Cllr Irwin Brown with all voting in favour. Five councillors abstained including Cllrs Ashcroft, Megeney, Roberts and Turner).

23.08 To consider revised design for Phase 1 of the Community Funded Initiative traffic calming for Selborne village and related Recommendation 1 (suggested alternative gate designs) of the TWG meeting on 29/3/23
Hampshire County Council Safer Roads Team had provided a revision of the design for the first phase of a programme of Community Funded Initiative traffic calming for Selborne village following the Council comments at the meeting on Wednesday March 15th. The revised design was discussed and it was **RESOLVED** to approve the proposed scheme but with the village gates at the north of the village to be at the original location of the village sign and with a modified design to fit that location. This new gate design to be approved by the Council. (proposed by Cllr Bennett and seconded by Cllr Roberts with the majority voting in favour. Cllrs Grosvenor and Irwin Brown abstained).

23.09 To consider Recommendation 3 of the TWG meeting on 29/3/23 regarding the purchase of a second VAS unit for deployment at the approach to the Selborne primary school crossing

This item was deferred.

23.10 To consider provision of bunting etc for the Parish villages for the coronation

It was **RESOLVED** to give the following donations to the villages for the celebration of the coronation of HM King Charles III (proposed by Cllr Masson and seconded by Cllr Bennett with all voting in favour. There was one abstention):

- A maximum of £150 worth of bunting for the decoration of Selborne village;
- A donation of £150 to Oakhanger Village Hall to fund a "Coronation Craft Table" at which children would make crowns at the Oakhanger May Fair;
- A donation of £150 to Blackmoor Village Hall towards the cost of a window roundel commemorating the coronation.

23.11 Date of next meeting

The next meeting would be on Wednesday May 17 2023 at 7.30pm in Selborne Village Hall.

23.12 To resolve in accordance with the provisions of section 1(2) of the public bodies (admissions to meetings) act 1960 that the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

23.13 It was **RESOLVED** that in accordance with the provisions of section 1(2) of the public bodies (admissions to meetings) act 1960 that the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

23.14 See Confidential Minutes

The meeting closed at 9.55pm

Appendix A: Financial Report to the Meeting – Page 1 of 2

Bank Balances as at 17th April 2023	£
Current Account	2,139.63
Deposit Account	78,030.50
Total at Bank	<u>80,170.13</u>
Earmarked reserves	
Traffic Projects	11,000.00
Play Equipment	14,103.20
CIL	16,572.95
CIL Selborne Village Shop	5,000.00
Village Projects	3,000.00
Elections	1,500.00
Covid Fund	2,500.00
TOTAL EMR	<u>53,676.15</u>
General Fund at 17 April 2023	26,493.98
N.B. Remaining Tarmac grant (£11,801.60) and VAT refund (£5,639.68) for second playground payment is outstanding.	
This would give a General Fund of	43,935.26
Current Account Balance 15th March 23 (as per previous Fin Rep)	2,289.37
Current Account Receipts 14th March - 17th April 2023	6,878.80
14/3/23 VAT Refund 1 Nov 22 to 28 Feb23	6,803.80
17/3/23 allotment rental	25.00
17/3/23 allotment rental	25.00
5/4/23 allotment rental	25.00
Deposit Account Receipts 14th March - 17th April 2023	502.52
31/3/23 Interest	502.52
Bank Transfers Deposit to Current	30,000.00

Appendix A: Financial Report to the Meeting – Page 2 of 2

PAYMENT SCHEDULE FOR APPROVAL

Payments since 14th March 2023		Net	VAT	Gross	Approval Date
28/3/23	Staff Costs (sal, tax & pension)	1,880.90	-	1,880.90	staff
28/3/23	Clerk receipted expenses	88.52	7.09	95.61	15/3/23
28/3/23	Clerk expenses (inc receipted)	98.80	7.16	105.96	19/4/23
28/3/23	SRGC allotment water Mar 22-Mar23	283.90	-	283.90	19/4/23
28/3/23	Greenplay Project Ltd - 2nd payment	28,198.40	5,639.68	33,838.08	15/3/23
28/3/23	Worldham PC Planning training	115.00	-	115.00	15/3/23
28/3/23	Playsafe Playgrounds. Oakhanger	413.00	82.60	495.60	15/3/23
28/3/23	Idverde Ltd, bins	139.23	27.85	167.08	19/4/23
31/3/23	Unity Trust Bank, charges	18.00	-	18.00	DD
3/4/23	EE. Mobile phone	23.67	4.74	28.41	DD
		31,259.42	5,769.12	37,028.54	
Current Account as at 17th April 23					2,139.63
Payments to be Made					
30/1/23	Binsted PC, Training 20/1/22	80	16	96	19/4/23
15/3/23	Selborne VH mtgs 22/23	418	0	418	19/4/23
1/4/23	Selborne VH Office hire	1500	0	1500	19/4/23
7/4/23	HALC Ltd, annual subs	448.81	0	448.81	19/4/23
12/4/23	PJ Grace, grass March 23	470	94	564	19/4/23
17/4/23	Blackmoor Est. Peppercorn Plot	2	0	2	20/4/22
		2,918.81	110.00	3,028.81	
Total Payments since 14th March 2023				40,057.35	

Unbanked cheques

Allotment rent (1 outstanding plot payment of £18.75) 137.50

N.B. Following issue of report with agenda the outstanding allotment rent payment has been received