

**The Annual Meeting (AGM) of Selborne Parish Council  
will be held at Selborne Village Hall  
on Tuesday 23rd May 2023 at 7.30pm**



**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

*E Ford*

Parish Clerk, 18<sup>th</sup> May 2023

Please note Covid-19 safeguards:

- You must not enter if you or anyone in your household has COVID-19 symptoms.
- Maintain social distancing as far as possible, be seated as soon as possible and consider wearing a mask

## **AGENDA**

**AMENDED – see 24. changed description for 21878/024**

- 1. Election of Chair of Council for 2023/24**
- 2. Declaration of Acceptance of Office by Chair**
- 3. Election of Vice Chair of Council for 2023/24**
- 4. Declarations of Acceptance of Office for 2023/2027 by Councillors**
- 5. Apologies for Absence:** To receive and accept apologies for absence
- 6. Chair's Announcements**  
*This includes that the meeting may be filmed or recorded and anyone wishing to record a meeting is requested to let the Chair of the meeting know prior to, or at the start of, the meeting.*
- 7. To note arrangements regarding the three vacancies on the Council**
- 8. Declarations of Interest**  
*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest or other interests as defined in the Code of Conduct which they have in any item on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge and function related to any matter in which you have declared a disclosable pecuniary interest and some other interests. You must withdraw from the room/meeting when the meeting discusses and votes on the matter.*
- 9. Approval of Minutes:** To receive and approve the minutes of the Parish Council Meeting held on 19<sup>th</sup> April 2023 and the Planning Committee Meeting held on 13<sup>th</sup> April 2023
- 10. Public Questions:** To adjourn the meeting for 15 minutes to allow public questions. Members of the public are invited to speak for up to 3 minutes each
- 11. General Power of Competence:** To resolve that the Parish Council is eligible to exercise the General Power of Competence
- 12. Planning Committee:** To appoint members to form a Planning Committee (maximum 11 members)
- 13. Staffing Committee:** To appoint members to form a Staffing Committee (5 members)

14. **Chair and Vice Chair of Committees:** To appoint members to the following roles:
  - a) **Chair of Planning Committee**
  - b) **Vice Chair of Planning Committee**
  - c) **Chair of Staffing Committee**
  - d) **Vice Chair of Staffing Committee**
  
15. **Working Groups:** To confirm and appoint members to the following working groups:
  - a) **Finance Working Group**
  - b) **Policies Working Group**
  - c) **Traffic Working Group**
  - d) **Playground Working Group**
  - e) **Climate (&Nature) Working Group**
  
16. **Representatives on Outside Bodies/Committees:** To appoint members to the following groups:
  - a) **Blackmoor Village Hall**
  - b) **Oakhanger Village Hall**
  - c) **Selborne Village Hall**
  - d) **Selborne C of E Primary School**
  - e) **St Matthews C of E Primary School**
  - f) **Recreation Ground Committee**
  - g) **Selborne Village Design Group**
  - h) **Parish Pollinators Network**
  - i) **East Hampshire Association of Parish & Town Councils**
  
17. **Council Leads:** To appoint members as leads in the following areas:
  - a) **VAS (Vehicle Activated Sign)**
  - b) **Oakhanger Playground**
  - c) **Footpaths**
  - d) **Trees**
  
18. **Meeting Schedule 2023/24:** To agree a meeting schedule for 2023/24 for Council meetings, Committees and any Working Groups (as appropriate)
  
19. **Financial Report**
  - a) To note bank balances and earmarked reserves
  - b) To approve the proposed schedule of payments
  - c) To approve purchase of three replacement pads for the Parish defibrillators
  - d) To agree two new signatories for the Council bank accounts
  - e) To consider an increase in the 2023/2024 Councillor training budget from £750 to £1,200
  
20. **To confirm acceptance of the quote for the renewal of the five year contract with Edge IT Systems Ltd for the continued provision of the Council accounting software**
  
21. **To Consider a Grant Application from the Selborne Recreation Ground Committee for £250**
  
22. **To Consider a Grant Application for £500 from Citizens Advice East Hampshire**
  
23. **To Consider a Grant Application for £50 from Victim Support**

**24. Planning Applications:** To consider and agree a response to the following planning applications:

21878/024	Chapel Farm, Oakhanger Road, Oakhanger, Bordon	Prior Approval for the change of use of two agricultural barns (barns 5 & 7) to provide a total of five new dwellings within the barns at Chapel Farm	Closing Date 6/6/23
SDNP/23/01495/LIS	The Old Thatch, Sotherington Lane, Selborne	Proposed localised timber frame/sole plate repairs	Closing Date 12/6/23
21878/023	Chapel Farm, Oakhanger Road, Oakhanger, Bordon	Listed Building consent - Repair and insulate the main section of the roof at Chapel Farmhouse	Closing Date 31/5/23
SDNP/23/01417/ADV	The Wakes, Gilbert Whites House & Gardens High Street Selborne	1 x sign - 600X800mm mounted on an existing signage pole 4 x sign2 - 600800mm mounted on new wooden signage poles 1 x sign 3 - 600600mm mounted on new wooden signage pole	Closing Date 26/5/23
SDNP/23/01416/FUL	The Wakes, Gilbert Whites House & Gardens High Street Selborne	Installation of a car park management system consisting of 1 x wooden column mounted ANPR camera and 5 x non-illuminated signs	Closing Date 26/5/23
SDNP/23/00699/HOUS	Old Albury Farm Honey Lane Selborne	Extensions and alterations to dwelling (renewal of planning permission 19/01370) and the retention of 3 no. dormer windows recently installed (Amended description)	Closing Date 11/5/23. No answer to request for extension.
SDNP/23/01399/LIS	The Old Thatch Sotherington Lane Selborne	Proposed replacement single storey rear infill extension with revised fenestration	SPC Closing Date extended until 24/5/23
SDNP/23/01398/HOUS	The Old Thatch Sotherington Lane Selborne	Proposed replacement single storey rear infill extension with revised fenestration	SPC Closing Date extended until 24/5/23

**25. To consider the nomination of a Selborne Parish Council candidate as a Parish Member of the SDNPA**

**26. Standing Orders, Financial Regulations & Other Governance Documents:**

To note review by the Policies Working Group for future approval by Council

**27. District Councillor Report:** To receive a report on matters affecting the Parish

**28. Date of Next Meeting**