

DRAFT MINUTES OF THE MEETING OF SELBORNE PARISH COUNCIL
HELD AT SELBORNE VILLAGE HALL
ON WEDNESDAY 15th MARCH 2023 AT 8.15 PM



Present: Cllr D Ashcroft, Cllr S Bennett, Cllr J Clay
Cllr H Grosvenor, Cllr M Irwin-Brown
Cllr G Masson (Chair), Cllr C McMeekan
Cllr W Megeney, Cllr N O'Donnell
Cllr L Roberts, Cllr M Turner

Absent: None, all present

Also present: Liz Ford, Parish Clerk, 16 residents

22.280 APOLOGIES FOR ABSENCE: No apologies

22.281 CHAIRMAN'S ANNOUNCEMENTS: No announcements

22.282 DECLARATIONS OF INTERESTS

Cllr Turner declared an other interest (9.2) in the item on the Parish events for the King's coronation on account of his being a potential beneficiary of a grant due to band activities (see minute 22.292). Cllr Clay declared an other interest (8.1.b) in the planning application SDNP/23/00560/TCA on account of her being a member of the PCC and would leave the meeting whilst the item was discussed (see minute 22.286). Cllr O'Donnell declared an other interest (8.1.b) as a school governor in case of reference to the school crossing in the discussion of the Selborne CFI Phase 1 (see minute 22.291).

22.283 APPROVAL OF MINUTES

It was **RESOLVED** to approve the minutes of the Parish Council meeting on 25th January 2023 (proposed by Cllr Bennett and seconded by Cllr Irwin-Brown with all voting in favour). It was **RESOLVED** to approve the minutes of the Parish Council meeting on 15th February 2023 (proposed by Cllr McMeekan and seconded by Cllr Irwin-Brown with all voting in favour).

The meeting was adjourned for public questions

22.284 PUBLIC QUESTIONS

Several members of the public made comment. Firstly with respect to the proposed Phase 1 of the CFI traffic calming plans including: improvements needed for wheelchair users; how did the plans address pedestrian safety from wing mirror strikes (the Clerk would reply); visible deterioration of Selborne stone historic buildings with no foundations immediately adjacent to the road; need to address fact that cars slowed from Alton end then sped up "mid village"; request for repeat of five location point traffic survey as made five years previously; different background colour for roundels; provide traffic calming plans for school; limited benefit of village gateways.

A request was made for protection of the verges and the provision of a litter bin at the layby to the south of the village to be included on the agenda for the next meeting. Local residents had been working to keep this attractive but verges were being damaged by bin collection trucks and other vehicles. The Clerk advised that EHDC would survey the site regarding a bin placement this Spring and that the new bin request had been copied in to the EHDC Leader's recent Spring Clean campaign.

A resident requested that all the surplus materials taken to Oaktree Farm from the Recreation Ground were removed as soon as possible and that cameras hidden in bird boxes were deployed in the village to slow traffic. The Clerk would liaise with the owner of the farm after the meeting.

The meeting was reconvened

The item on the consideration of the Selborne traffic calming (see minute 22.291) was brought forward and discussed at this point in the meeting.

22.285 FINANCIAL REPORT

a) To note bank balances, earmarked reserves and payments and receipts since the last meeting

The bank balances, earmarked reserves and payments and receipts since the last meeting were noted and have been included in Appendix A.

b) To approve Bank Reconciliations

It was **RESOLVED** to approve the bank reconciliations (proposed Cllr Bennett and seconded by Cllr O'Donnell with all voting in favour).

c) Payment Schedule

It was **RESOLVED** to approve the following payments (proposed by Cllr Clay, seconded by Cllr Bennett with all voting in favour. Cllr Irwin-Brown abstained):

PAYMENT SCHEDULE FOR APPROVAL

Payments since 31st January 2023	Net	VAT	Gross
3/2/23 EE, mobile phone	9.20	1.84	11.04
6/3/23 EE, mobile phone	9.20	1.84	11.04
Payments to be Made			
Inv date			
6/3/23 Worldham Parish Council	115.00	-	115.00
10/3/23 Playsafe Playgrounds Ltd	413.00	82.60	495.60
13/3/23 Clerk expenses - CFI & training	88.52	7.09	95.61
8/3/23 SRGC allotment water Mar 22-Mar23	183.32	-	183.32
	818.24	93.37	911.61

22.286 PLANNING APPLICATIONS: to consider and agree a response to the following planning applications:

SDNP/23/00052/FUL, 9 Blackmoor House Sotherington Lane Selborne GU33 6DA

Replacement of existing modern garden shed and tool store with new summerhouse.

The application was discussed and it was **RESOLVED** to submit the response of no objection (proposed by Cllr Clay seconded by Cllr Bennett with all voting in favour. Councillors Ashcroft, McMeekan, O'Donnell and Turner abstained).

Cllr Clay left the meeting having declared an interest under 22.282

SDNP/23/00860/TCA, The Old Vicarage, High Street, Selborne GU34 3JQ

T1 : Ivy covered sycamore bordering The Old Thatch and Selborne church yard to be removed and left as a high stump for screen. The tree has been causing concern due to gravestones in the immediate vicinity

The application was discussed and it was **RESOLVED** to submit the response of no objection (proposed by Cllr Bennett seconded by Cllr Masson with all voting in favour. Councillors Ashcroft and McMeekan abstained).

Cllr Clay returned to the meeting.

22.287 TO APPROVE UPDATED RISK MANAGEMENT SCHEDULE AND ASSET LIST

It was **RESOLVED** to approve the updated Risk Management Schedule and Asset List documents (proposed by Cllr McMeekan and seconded by Cllr Bennett with all voting in favour).

22.288 TO RECEIVE UPDATE ON NEW CHILDREN'S PLAY AREA AT THE SELBORNE RECREATION GROUND

This item had been deferred until later and was discussed after minute 22.298 – Action List.

The contractors had started on site on 2nd March with removal of the old equipment and then excavation of the footings in the following week. Contractors would be back on site in w/c 20th March and it was expected that the installation would be complete after another three weeks. About a further four weeks would then be needed to allow the re-seeded areas to re-establish before the playground would be open for use.

It was **RESOLVED** to approve the payment of the construction stage payment which would be £28,198.40 exc VAT (proposed by Cllr Bennett and seconded by Cllr Roberts with all voting in favour).

The Clerk would contact the playground contractor to enquire about the arrangements which had led to the transfer of the old equipment and waste arising to Cllr Ashcroft's property.

22.289 To Approve the final draft of the Selborne Village Design Statement, request adoption by the South Downs National Park Authority and authorise Clerk to sign a declaration to this effect.

The final version of the Selborne Village Design Statement had been circulated to Councillors prior to the meeting. Cllr Bennett thanked the contributors without whom the preparation of the document would not have been possible and named Denise and John Liddle, Minette Palmer, Jo Clay, Simon Bennett and several others. A full acknowledgement has been included in the document. Cllr Clay congratulated the whole team on their work and the presentation of a tremendous document.

It was **RESOLVED** to approve the final draft of the Selborne Village Design Statement, to request its adoption by the South Downs National Park Authority and to authorise the Clerk to sign a declaration to this effect (proposed by Cllr Bennett and seconded by Cllr Clay with all voting in favour).

Cllr Bennett advised that the SDNPA would now carry out two further rounds of public consultation, the first for 8 weeks and the second for 6 weeks. Comments would be assessed after each round and alterations on planning grounds considered.

22.290 TO CONSIDER QUOTES FOR TREE WORKS FOLLOWING THE OCTOBER 2022 TREE SURVEY

Quotes from five contractors had been obtained and had been circulated to Councillors prior to the meeting. The quotes were discussed and it was **RESOLVED** to appoint PJ Grace to carry out the tree works at the Plestor, Selborne Recreation Ground and above the Lionsmouth for a total cost of £4,980 excluding VAT.

22.291 TO CONSIDER REVISED DESIGN FOR PHASE 1 OF THE COMMUNITY FUNDED INITIATIVE TRAFFIC CALMING FOR SELBORNE VILLAGE

This item had been brought forward in the meeting and discussed immediately after the Public Session.

Cllr Clay introduced the the plans which had been updated following the January Council meeting, circulated to Councillors prior to the meeting and made available for viewing by residents on the Parish Council website and also in Selborne Village Hall on Saturday 11th March. The designs and a summary of residents comments were discussed and it was **RESOLVED** to approve the plans subject to the some changes being: the addition of bollards at White Hart and Pleasance Cottage; that the white edge line should not be continuous through the village; position the northern village gateway to the location of the existing village sign; re-design the gateways; and add another roundel in the middle of the village (proposed by Cllr Masson and seconded by Cllr Clay with all voting in favour. Cllrs Megeney and McMeekan abstained).

It was agreed to hold a Traffic Working Group meeting.

22.292 TO RECEIVE UPDATE ON PLANS FOR PARISH EVENTS FOR THE KING'S CORONATION AND CONSIDER COUNCIL INVOLVEMENT INCLUDING GRANT SUPPORT

Cllr Roberts advised that the Selborne Arms would be holding a mini festival on Sunday 7th May from mid afternoon until late. The Wakes Museum would also be holding an event on Sunday 7th May at the same time as the Selborne Arms. This would be a residents' picnic event which was free to everyone with games and probably music. On account of having limited powers to make grants to commercial bodies the Parish Council would not contribute to the funding of these events. Oakhanger Village May Fair would take place on Sunday 7th May and coronation celebrations there were under consideration. Alternative Parish Council funded celebration of the coronation was discussed with suggestions made to decorate the villages with a possible prize for the best bunting, for a competition to design a village flag and to plant an oak tree at the Selborne Recreation Ground. Costings would be obtained for the April Council meeting.

22.293 TO SET DATE AND CONSIDER ARRANGEMENTS FOR THE 2023 ANNUAL PARISH MEETING

It was decided the Annual Parish Meeting (the Parish Assembly) would be held on Wednesday 19th April in Selborne, with start time and venue to be confirmed. The speaker would be provided by the group “Alton Energy”.

22.294 TO CONSIDER COUNCIL RESPONSE TO MOTOCROSS EVENTS AT SLAB COMMON, BORDON

Cllr McMeekan reported that there was mostly no negative feedback to the motocross event at Slab Common, Bordon and any future holding of an annual/biannual event there. Reports of extensive tree felling were understood to be in relation to another site currently under development for housing but some tree felling and land clearance had taken place at the event site. Motocross bikes had already been driving across a bridleway. There was concern following social media reports that the site would be in regular use and it was noted that any noise would be audible in Oakhanger village. The Clerk would obtain further information on future events, planning requirements, impact on the county status nature conservation site and archaeology.

22.295 TO CONSIDER PUBLIC CONSULTATION ON HAMPSHIRE COUNTY COUNCIL’S NEW DRAFT GUIDANCE ON PLANNING OBLIGATIONS AND INFRASTRUCTURE REQUIREMENTS – CLOSING DATE 31ST MARCH 2023

The Clerk would determine if any sections were of particular relevance to the Parish Council and forward these to Cllr Megeney for review with comments to be circulated to the other Councillors before submission.

It was RESOLVED to extend the meeting (proposed by Cllr Masson with all voting in favour. Cllr Clay and Irwin-Brown abstained).

22.296 TO NOTE REPORTS RECEIVED FROM COUNCIL REPRESENTATIVES ON WORKING GROUPS/OUTSIDE BODIES

Cllr O’Donnell highlighted the talk on wildlife gardening at Buriton Village Hall on Wednesday 22nd March and asked for volunteers to attend the next Parish Pollinators event on Saturday 29th April. Free wildflower seeds available from the Hampshire County Council Nature Recovery scheme were being considered for the “Peppercorn Plot”. Mulching of the newly planted trees at the Recreation Ground was needed before the warm weather. The Clerk reminded Councillors of the SDNPA Parish Meeting on Tuesday 21st March.

22.297 DISTRICT COUNCILLOR REPORT: To receive a report on matters affecting the Parish

The purdah period before the election was coming up. Bin collections had been mentioned last time. The Chairman of EHDC had invited all the other Council Chairs and Mayors in the District to an event at the Wakes Museum and this highlighted the value of the venue for events.

22.298 ACTION LIST: The updated Action List had been circulated to Councillors prior to the meeting.

22.299 DATE OF NEXT MEETING: The next meeting is scheduled for Wednesday 19th April 2023 and is to follow the Parish Assembly. Start time and venue to be confirmed.

22.300 TO RESOLVE IN ACCORDANCE WITH THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THAT THE PRESS AND PUBLIC BE EXCLUDED FROM THE MEETING BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

It was RESOLVED in accordance with the provisions of section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted (proposed by Cllr O’Donnell and seconded by Cllr McMeekan with all voting in favour).

The Clerk left the meeting

22.301 CONFIDENTIAL BUSINESS – See Confidential Minutes

22.302 CONFIDENTIAL BUSINESS – See Confidential Minutes

The meeting closed at 10.34pm

Appendix A – Financial Report Presented to the meeting.

Bank Balances as at 13th March 2023	£
Current Account	2,289.37
Deposit Account	<u>107,527.98</u>
Total at Bank	<u>109,817.35</u>

Earmarked reserves

Traffic Projects	11,000.00
Play Equipment	30,500.00
CIL	16,572.95
CIL Selborne Village Shop	5,000.00
Village Projects	3,000.00
Elections	1,500.00
Covid Fund	2,500.00
TOTAL EMR	<u>70,072.95</u>

General Fund **39,744.40**

Receipts 31st January - 13th March 2023 **28,503.25**

13/2/23 Current	Magdalen Collage, St Thomas Day Bread	68.60
var Current	allotment rental	186.25
2/3/23 Current	Donation for old slide	50.00
9/3/23 Deposit	First DET Grant payment for new playground	28,198.40

Bank Transfers Deposit to Current 37,000.00

PAYMENT SCHEDULE FOR APPROVAL

Payments since 31st January 2023	Net	VAT	Gross		Approval Date
2/2/23 NALC, Clerk training	64.76	12.95	77.71		15/2/23
2/2/23 SLCC, Clerk training	30.00	6.00	36.00		15/2/23
2/2/23 SLCC, Clerk training	30.00	6.00	36.00	to be refunded	15/2/23
3/2/23 EE, mobile phone	9.20	1.84	11.04		15/3/23
23/2/23 Greenplay Projects Ltd, 1st payment	28,198.40	5,639.68	33,838.08		15/2/23
26/2/23 Mulberry & Co, Councillor Training	70.00	14.00	84.00		15/2/23
26/2/23 Clerk receipted expenses	114.98	23.00	137.98		15/2/23
26/2/23 Staff Costs February	2219.26	-	2,219.26		<i>staff</i>
6/3/23 EE, mobile phone	9.20	1.84	11.04		15/3/23
	<u>30,745.80</u>	<u>5,705.31</u>	<u>36,451.11</u>		
Payments to be Made					
6/3/23 Worldham Parish Council	115.00	-	115.00		15/3/23
10/3/23 Playsafe Playgrounds Ltd	413.00	82.60	495.60		15/3/23
13/3/23 Clerk expenses - CFI & training	88.52	7.09	95.61		15/3/23
8/3/23 SRGC allotment water Mar 22-Mar2	183.32	-	183.32		15/3/23
	<u>799.84</u>	<u>89.69</u>	<u>889.53</u>		
Total Payments since 31st January 2023			<u><u>38,046.25</u></u>		