

**Minutes of the Meeting of Selborne Parish Council held at Oakhanger Village Hall, Oakhanger, Bordon, GU35 9JU, on Wednesday 21 June 2017 commencing at 7.30pm**

**PRESENT:** Cllr Dr Ravenscroft in the Chair, Cllr Mrs Palmer (Vice-Chair), Cllrs Ashcroft, Mrs Bennett, Miss Clay, Mrs Irwin-Brown, Masson and Smith. Also present: Mrs Sue Hobbs Locum Clerk.

**17/040 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Earney and Rooke due to work commitments and Cllr Mrs Bennett had advised she may be late for the meeting, also due to work commitments. A proposal was received, seconded and voted in favour of accepting the apologies for absence received.

**RESOLVED: That the apologies for absence received be accepted.**

*(Power used: Local Government Act 1972 s85)*

**17/041 TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS ON ITEMS ON THE AGENDA**

Declarations of Disclosable Pecuniary Interests were received from Cllr Ashcroft (item 17/051) and Cllr Miss Clay (item 17/048 (iii)). A proposal was received, seconded and voted in favour of accepting the Declarations received.

**RESOLVED: That the Declarations of Disclosable Pecuniary Interests received be accepted.**

*(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)*

**17/042 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

The Locum Clerk advised this item was not required for this meeting.

**17/043 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS ON ISSUES NOT INCLUDED IN THE AGENDA**

As no members of the public were present, this item was not required.

**PUBLIC QUESTION TIME**

No members of the public were present.

**17/044 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS**

This item was not required, due to no members of the public being in attendance.

**17/045 TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 17 MAY 2017 (COPIES TO ALL COUNCILLORS 1 JUNE 2017)**

An observation was made that item 17/034 should read that strimming should not be undertaken, but that edges near trees and shrubs should be trimmed using long handled shears. A proposal was received, seconded and voted in favour of accepting the minutes of

the meeting held on 17 May 2017, together with the amendment, as a true record of the meeting.

**RESOLVED: That the minutes of the meeting held on 17 May 2017, together with the amendment, be accepted.**

*(Power used: Local Government Act 1972 Schedule 12 Para 41(1))*

**17/046 TO RECEIVE UPDATED INFORMATION REGARDING ONGOING ISSUES (FOR INFORMATION ONLY)**

The Queens Asset of Community Value application – the Locum Clerk advised that she had chased EHDC officers for an outcome to the meeting held on 20 June 2017, without success.

The Plestor kerbstones – the Locum Clerk reported that she had spoken with Mr Andrew, who would send a quotation for the repair in the near future.

Traffic Working Group – an e-mail had been received from Graham Wright HCC, indicating that he would be happy to promote the schemes identified for Selborne and Blackmoor should suitable, future funding opportunities become available. Mr Wright had also suggested that it might be worthwhile for an application to be made to the SDNPA to seek funding to mitigate the impact of visiting traffic to the tourist attractions within the parish.

**17/047 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS**

<b>Came &amp; Co</b>	<b>Insurance premium 2017-18</b>	<b>Chq 300100</b>	<b>£1382.67</b>
<b>HPFA</b>	<b>Annual subscriptions 2017-18</b>	<b>Chq 300101</b>	<b>£ 40.00</b>
<b>Farnham Castle Newspapers Ltd</b>	<b>Clerk advert May 2017</b>	<b>Chq 300102</b>	<b>£ 467.76</b>
<b>Selborne Village Hall</b>	<b>Hall hire March &amp; April 2017</b>	<b>Chq 300103</b>	<b>£ 48.00</b>
<b>Selborne Recreation Ground</b>	<b>Water bill April 2015 – March 2017 (50% of Blackmoor charge as agreed)</b>	<b>Chq 300104</b>	<b>£ 385.22</b>
<b>Vision ICT</b>	<b>Website host &amp; support 2017</b>	<b>Chq 300105</b>	<b>£ 288.00</b>
<b>Mrs S L Hobbs</b>	<b>Locum Clerk May 17 Admin services = £810.00 Mileage = £ 34.02 Postage = £ 3.36</b>	<b>Chq 300106</b>	<b>£ 847.38</b>
<b>Royal Mail</b>	<b>PO Box delivery fee</b>	<b>Chq 300107</b>	<b>£ 171.00</b>
<b>P J Grace</b>	<b>Grass cutting at The Plestor, Play Area &amp; Selborne Allotments</b>	<b>Chq 300108</b>	<b>£ 319.20</b>
<b>HALC</b>	<b>Clerk recruitment service April – June 2017</b>	<b>Chq 300109</b>	<b>£ 120.00</b>
<b>Halcyon</b>	<b>Selborne Rec climbing poles &amp; traversing wall</b>	<b>Chq 300110</b>	<b>£3291.00</b>
<b>Playsafety Ltd</b>	<b>Play inspections</b>	<b>Chq 300111</b>	<b>£ 184.80</b>
<b>Cllr Mrs Palmer</b>	<b>Postage to Locum Clerk expenses</b>	<b>Chq 300112</b>	<b>£ 5.44</b>
<b>Cllr Mrs Palmer</b>	<b>Copier paper, postage &amp; inkjets</b>	<b>Chq 300113</b>	<b>£ 90.57</b>

Cllr Smith queried the checking of invoices, after having recently attended a finance training event at HALC. The Locum Clerk advised that all of the invoices for payment were itemised on the agenda and were supported by the hard copy documents accompanying the cheque book. A further query was received as to the signatories to the accounts, to which a response was received that the signatory documents had been successfully updated.

A proposal was received, seconded and voted in favour of approving the payment of the accounts as presented.

**RESOLVED: That payment of the accounts as presented between 18 May 2017 and 21 June 2017 be approved.**

*(Power used: Local Government Act 1972 Schedule 12 Section 151)*

#### **17/048 PLANNING APPLICATIONS**

- (i) **SDNP/17/02294/HOUS – March Cottage, Bradshott Lane, Blackmoor, GU33 6DD.** Single storey link extension, alterations to existing detached annexe, detached garage/studio and relocate existing stable to paddock area. A proposal was received, seconded and voted in favour of raising no objection, provided the LPA considers the application to be compliant with policy. SPC requests that the materials to be used for the new car parking area should be 'natural' e.g. gravel rather than tarmac or paving slabs of any kind. **No objection, provided the LPA considers the application to be compliant with policy. SPC requests that the materials to be used for the new car parking area should be 'natural' e.g. gravel rather than tarmac or paving slabs of any kind.**
- (ii) **SDNP/02567/LIS – Trimmings, Gracious Street, Selborne, GU34 3JE.** Listed building – ancillary building after demolition of existing agricultural building. A proposal was received, seconded and voted in favour of raising no objection, provided the use of the building is ancillary to the main house, tied by a Section106 Legal Agreement, and provided that any Permitted Development Rights are removed. **No objection, provided the use of the building is ancillary to the main house, tied by a Section106 Legal Agreement, and provided that any Permitted Development Rights are removed.**
- (iii) **SDNP/02296/LIS – Gilbert White’s House and Gardens, The Wakes, High Street, Selborne, GU34 3JH.** Listed building consent – conversion of a ground floor male WC facility into an archive store and work space – mechanical ventilation to be installed to provide fresh air into the space. A proposal was received, seconded and voted in favour of raising no objection, provided the proposal meets the approval of the Conservation Officers. **No objection, provided the proposal meets the approval of the Conservation Officers.**

#### **17/049 TO RECEIVE PLANNING DECISIONS REPORT**

- (i) **SDNP/17/01019/FUL – Woodacre, Gracious Street, Selborne, GU34 3JE.** Amended drawings and Ecological Appraisal received 27 April 2017. **REFUSED.**
- (ii) **SDNP/17/01664/TCA – Wheelwrights, Gracious Street, Selborne, GU34 3JB.** T1 yew – fell. **RAISE NO OBJECTION.**

(iii) **SDNP/17/01773/TCA – Lothlorien, Huckers Lane, Selborne, GU34 3JN.** Leylandii – fell. **RAISE NO OBJECTION.**

(iv) **SDNP/17/01729/TCA – Selborne Church of England Primary School, School Lane, Selborne, GU34 3JA.** T1 sycamore – reduce lateral spread by two metres to sustainable growth points, finishing length two to three metres. Hazel group 1 – reduce lateral spread by two metres, finishing length one metre and reduce height three to four metres. **RAISE NO OBJECTION.**

(v) **SDNP/17/01267/LIS – Fishers Cottage, Gracious Street, Selborne, GU34 3JF.** Lifting cobbles and stones in courtyard of a garden of a listed building, re-laying and introducing some specially selected new stones and material in places where cobbles have shattered. **APPROVED.**

(vi) **SDNP/17/01306/FUL - 12 Goslings Croft, Selborne, GU34 3HZ.** Retrospective application for change of use of outbuilding from ancillary use to independent dwelling. **REFUSED.**

(vii) **SDNP/17/01712/HOUS - 6 Maltbys, Selborne, GU34 3LT.** Single storey extension to side following demolition of conservatory. **APPROVED.**

(viii) **51116/002 - 14 Plantation Way, Whitehill, Bordon, GU35 9HD.** Oak in front of 14 Plantation Way:- Reduce the crown by no more than 2metres to suitable growing points to maintain the size and structural integrity of the tree. The finished crown height will be 8metres and the finished crown diameter will be 6 metres. **REFUSED.**

(ix) **SDNP/17/02076/TCA - 2 Gilbert White Cottages, Fountain Road, Selborne, GU34 3LL.** T1 Maple in rear garden of 2 Gilbert White Cottages - Raise crown by removing the three or four lowest branches. T2 Weeping Pear in rear garden of 2 Gilbert White Cottages – Fell. **RAISE NO OBJECTION.**

*(Cllr Mrs Bennett arrived at 8.05pm)*

#### **17/050 TO DISCUSS LENGTHSMAN'S TASKS**

Cllr Mrs Irwin-Brown spoke about various sites within Oakhanger which would benefit from some works being undertaken by the Lengthsman, including the green and chapel, agreeing to send the Locum Clerk details of the areas by e-mail. Cllr Miss Clay also highlighted that a quantity of debris had been fly-tipped at Goslings Croft. It was suggested that a letter could be sent to residents asking them to help prevent fly-tipping.

Cllr Mrs Palmer noted that debris was present on the route from Honey Lane and Oakhanger Village Hall, which needed clearing. Cllr Ashcroft suggested that the ditch near the bridge on the northern boundary of Selborne recreation ground was another area for clearing.

Cllr Mrs Bennett noted that the High Street at Selborne was currently untidy and the Locum Clerk was asked to check if this area was within the roadsweeper's duties, or if it was a task the Lengthsman could undertake. Cllr Ashcroft noted that the gullies in the High Street appeared blocked and needed clearing. Cllr Mrs Irwin-Brown suggested that the Blackmoor

Members could assess the works required in the village and the Chair agreed to tour the village for this purpose. A proposal was received, seconded and voted in favour of referring the items discussed to the lead Clerk for the Lengthsman Scheme for action.

**RESOLVED: That the items discussed be referred to the lead Clerk for the Lengthsman Scheme for action.**

**17/051 TO RECEIVE AND DISCUSS CLLR ASHCROFT'S LETTER RE: REMOVAL OF CONCRETE SLAB AT SELBORNE RECREATION GROUND (COPY TO ALL COUNCILLORS 1 JUNE 2017)**

Cllr Ashcroft withdrew from the meeting for the duration of this item. Enquiries regarding the removal of the slab and been made prior to the meeting and the HCC Countryside Access Ranger had offered to supply a bridge kit, to be fitted by a group of volunteers, supervised by HCC. Selborne Parish Council would subsequently be responsible for the future maintenance of the bridge kit. Footpath 31 would also need to be formally closed and the Locum Clerk was asked to approach HCC for assistance with this process.

It was requested that Cllr Ashcroft should be asked to provide evidence of his health and safety risk assessments, method statement as to how the slab will be accessed and removed, his public liability insurance policy evidence and a certificate of competence to ensure that all public safety considerations were covered. It was also requested that Andy Pead, the Chair of the Selborne Recreation Ground Committee be kept informed as to the progress of the project.

A proposal was received, seconded and voted in favour of declining with thanks Cllr Ashcroft's offer to replace the concrete slab.

**RESOLVED: That Cllr Ashcroft's offer to replace the concrete slab is declined with thanks.**

A proposal was received, seconded and voted in favour of accepting the HCC Countryside Access Ranger's offer to provide a bridge kit to be installed by volunteers supervised by HCC.

**RESOLVED: That the HCC Countryside Access Ranger's offer to provide a bridge kit to be installed by volunteers supervised by HCC, is accepted.**

Cllr Ashcroft re-joined the meeting.

**17/052 TO RECEIVE AND APPROVE REQUIREMENT FOR PLANNING PERMISSION TO BE SOUGHT RE: EARTH MATERIAL AT SELBORNE RECREATION GROUND**

The Locum Clerk read from the e-mail received from the SDNPA Officer, expressing some concerns regarding the landscaping of the perimeter of Selborne Recreation Ground. It was suggested that the SDNPA Officer be contacted to request some flexibility as to the date proposed (29 June 2017) for enforcement action to be taken as, due to his leave commitments, it was not possible for Members to meet him on site before that date. It was thought the Officer might consider on site that the material might not need to be removed after all and that a retrospective planning application might instead suffice, as some works had already taken place to improve the situation. Cllr Mrs Palmer expressed her willingness to meet the SDNPA Officer on site, accompanied by Cllr Masson and Andy Pead, the Chair of the Selborne Recreation Ground Committee. An enquiry was received as to why orange safety netting was currently in place and it was suggested this may be due to the relocation of the boulders, but that this was subject to confirmation by Mr Pead.

**17/053 TO RECEIVE REQUEST TO ALLOW ALLOTMENT RENTAL TO NON-PARISHIONERS**

The Locum Clerk highlighted that she had received a request from a non-parishioner, to rent an allotment garden within Selborne parish, which is not permitted under the current rules. The Locum Clerk was asked to provide a brief paper for consideration at the next Council meeting.

**17/054 TO RECEIVE INFORMATION RE: SELBORNE PARISH COUNCIL LAND OWNERSHIP (REFERRED FROM COUNCIL 17 MAY 2017)**

Cllr Mrs Palmer had prepared an inventory of Selborne Parish Council's land ownership. It was felt that this was a potentially lengthy issue for which there was little urgency and that this could be a task for the incoming Clerk, when settled into their new role.

**17/055 TO DISCUSS PROVISION OF LAPTOP TO PARISH CLERK**

This item had been referred from the previous meeting held on 17 May 2017. The Locum Clerk had experienced some issue with the e-mail accounts and had sought advice from a local store, which conclude that the person who set up the account may be able to provide information. Cllr Mrs Bennett agreed to provide the Locum Clerk with the contact details of the ex-Councillor who had assisted with the laptop provision.

**17/056 TO RECEIVE UPDATE FROM TRAFFIC WORKING GROUP (TWG) TO INCLUDE OAKHANGER SIGNAGE**

Cllr Miss Clay reported that the TWG had recently met with the Oakhanger residents' group and HCC. There had been some discussion regarding the progress of the relief road and the completion of the same was HCC's priority in the area. A 'Meet the contractor' event would be held on 13 July 2017 at Whitehill Village Hall, commencing at 6.00pm.

The TWG had expressed a preference for a sign to be installed at junction 3 for 'Oakhanger Village Only' and for The Chocolate Frog tea rooms to be signposted from junction 3 only.

In addition, the TWG had expressed a view that signage towards Selborne be replaced with Blackmoor only at the A325/Firgrove Road roundabout and they also requested 'Oakhanger Village Only' signs at the B3004 junction.

Traffic calming and bridge weight limit signs to prevent HGV access in the parish were also requested.

Discussion followed regarding the reduction of speed limits to 40 mph near the A325. Cllr Ashcroft informed the Parish Council that a 40 mph limit is to be proposed for the whole length of the B3006.

It was noted that Andy Kettlewell HCC would be available to attend the next Council meeting on 19 July 2017, to be held at Blackmoor Village Hall, to update Councillors on the progress of the relief road.

**17/057 TO RECEIVE NOTICE OF SELBORNE 'WALK TO SCHOOL' EVENT TO BE HELD ON 30 JUNE 2017 AND DISCUSS TRAFFIC WORKING GROUP INVOLVEMENT**

It was suggested that Selborne Parish Council Members attending the event could present a display of HCC's plans, to help inform the event. Cllrs Mrs Palmer, Mrs Bennett, Miss Clay, Ashcroft, Earney and Masson would attend the event and would contact James Sunderland to confirm their attendance, if they had not already done so.

**17/058 TO RECEIVE APPLICATION FOR GRANT FUNDING FROM VICTIM SUPPORT (COPIES TO ALL COUNCILLORS 5 JUNE 2017)**

A proposal was received, seconded and voted in favour of making a grant of £100.00 to Victim Support.

**RESOLVED: That a grant of £100.00 be made to Victim Support.**

*(Power used: Local Government Act 1972 s137)*

**17/059 TO RECEIVE AND APPROVE PAYMENT OF £4000.00 AS SECOND INSTALMENT OF GRANT TO GILBERT WHITE AND THE OATES COLLECTIONS (COPIES TO ALL COUNCILLORS 5 JUNE 2017)**

The first half of the grant had been made in August 2016, with the proviso that the second half would be paid in the 2017 – 2018 financial year. A proposal was received, seconded and voted in favour of making a grant of £4000.00 to Gilbert White's and The Oates Collections.

**RESOLVED: That a grant of £4000.00 be made to Gilbert White's and The Oates Collections.**

*(Power used: Local Government Act 1972 s137)*

**17/060 TO REVIEW STANDING ORDERS (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

The Locum Clerk advised that Selborne Parish Council's Standing Orders required updating, to follow the revised model documents provided by NALC and HALC and suggested that a working party be set up to deal with this issue. It was also suggested that a document be created to keep track of outstanding issues. The Locum Clerk suggested that many local councils include a standing item on their agenda for progress of outstanding issues and that she would provide a template for future use. A proposal was received, seconded and voted in favour of referring the revision of Selborne Parish Council's Standing Orders to a meeting of a Working Group, consisting of Cllrs Mrs Palmer, Miss Clay and Rooke.

**RESOLVED: That the revision of Selborne Parish Council's Standing Orders is referred to meeting of a Working Group consisting of Cllrs Mrs Palmer, Miss Clay and Rooke.**

**17/061 TO REVIEW FINANCIAL REGULATIONS (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

It was noted that Selborne Parish Council's Financial Regulations also required revision and a proposal was received, seconded and voted in favour of referring this issue to the Finance Working Group.

**RESOLVED: That the revision of Selborne Parish Council's Financial Regulations is referred to the Finance Working Group.**

**17/062 TO REVIEW THE ASSET REGISTER (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

A proposal was received, seconded and voted in favour of referring the Asset Register to the Finance Working Group for revision.

**RESOLVED: That the Asset Register is referred to the Finance Working Group for revision.**

**17/063 TO REVIEW THE RISK ASSESSMENT AND FINANCIAL MANAGEMENT DOCUMENT (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

A proposal was received, seconded and voted in favour of referring the Risk Assessment and Financial Management document to the Finance Working Group for revision.

**RESOLVED: That the Risk Assessment and Financial Management document is referred to the Finance Working Group for revision.**

**17/064 TO REVIEW THE GRIEVANCE PROCEDURE (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

A proposal was received, seconded and voted in favour of referring the Grievance Procedure to the Standing Orders Working Group for revision.

**RESOLVED: That the Grievance Procedure is referred to the Standing Orders Working Group for revision.**

**17/065 TO REVIEW THE DISCIPLINARY PROCEDURE (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

A proposal was received, seconded and voted in favour of referring the Disciplinary Procedure to the Standing Orders Working Group for revision.

**RESOLVED: That the Disciplinary Procedure is referred to the Standing Orders Working Group for revision.**

**17/066 TO REVIEW THE CHILD PROTECTION POLICY (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

A proposal was received, seconded and voted in favour of referring the Child Protection Policy to the Standing Orders Working Group for revision.

**RESOLVED: That the Child Protection Policy is referred to the Standing Orders Working Group for revision.**

**17/067 TO REVIEW THE COMPLAINTS PROCEDURE (COPIES TO ALL COUNCILLORS 14 JUNE 2017)**

A proposal was received, seconded and voted in favour of referring the Complaints Procedure to the Standing Orders Working Group for revision.

**RESOLVED: That the Complaints Procedure is referred to the Standing Orders Working Group for revision.**



#### **17/068 REPORTS AND ISSUES (FOR INFORMATION ONLY)**

- (i) **To receive draft airspace consultation letter from Aviation Communities Forum (copies to all Councillors 5 June 2017).** The letter had been sent to the Airspace Environment Federation on behalf of affected parishes in Hampshire.
- (ii) **To receive notice of Electoral Review of East Hampshire: Warding Arrangements from the Local Government Boundary Commission for England (copies to all Councillors 13 June 2017).** It had been suggested that the notice be included in Selborne Parish Council's website.
- (iii) **To receive notice of Hampshire Alliance for Rural Affordable Housing (HARAH) events to be held at Wickham Centre on 5 July 2017 and Binstead Village Hall on 6 July 2017.** Details of the event were noted.
- (iv) **To receive notice of East Hampshire Cycling and Walking Strategy Consultation (responses required by 4 August 2017).** This event was also noted.
- (v) **Request for provision of play equipment within Blackmoor.** A member of the public had made an e-mail request for consideration to be given for play equipment to be installed in Blackmoor. The Locum Clerk had circulated the request to the Blackmoor Members, with a view to this request being included in the agenda for the next Council meeting to discuss more fully.

#### **17/069 DATE OF NEXT MEETING**

The next meeting was scheduled to take place on Wednesday 19 July 2017 at Blackmoor Village Hall, Honey Lane, Blackmoor, GU33 6BS commencing at 7.30pm.

#### **17/070 TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'**

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

**RESOLVED: That the public and press be excluded from the meeting.**

*(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)*

*(Cllr Ashcroft left the meeting at 9.50pm)*

A proposal was received, seconded and voted in favour of suspending Standing Orders to allow the meeting to continue.

**RESOLVED: That Standing Orders be suspended to allow the meeting to continue.**

**17/071 TO RECEIVE AND APPROVE HUMAN RESOURCES COMMITTEE'S  
RECOMMENDATION TO APPOINT NEW PARISH CLERK**

The Human Resources Panel reported to Council the outcomes of the interviews held on 19 June 2017. After discussion a proposal was received, seconded and voted in favour of making the offer of employment to the first choice candidate and if this was declined, to make the offer of employment to the second choice candidate.

**RESOLVED: That the offer of employment is made to the first choice candidate and if this is declined, to make the offer to the second choice candidate.**

**17/072 TO RECEIVE AND APPROVE DRAFT LOCAL GOVERNMENT PENSION SCHEME  
DISCRETIONS POLICY (COPIES TO ALL COUNCILLORS 8 JUNE 2017)**

Due to time constraints, this item was deferred to the meeting to be held on 19 July 2017.

The meeting closed at 10.50pm.