

DRAFT MINUTES OF THE MEETING OF SELBORNE PARISH COUNCIL
HELD AT OAKHANGER VILLAGE HALL
ON WEDNESDAY 18th August 2021 AT 7.30PM



Present: Cllr D Ashcroft, Cllr S Bennett, Cllr H Carter, Cllr J Clay
Cllr C McMeekan, Cllr N O'Donnell
Cllr N Palmer (Chair), Cllr L Roberts, Cllr M Smith

Absent: Cllr E Briggs, Cllr M Irwin-Brown, Cllr G Masson

Also present: Liz Ford, Parish Clerk
1 member of the public

21.91 Apologies for Absence: Apologies for absence were accepted from Cllrs M Irwin-Brown and G Masson.

21.92 Chairman's Announcements: None

21.93 Declarations of Interests: Cllr Roberts declared a pecuniary interest in item 11, re. planning application SDNP/20/04118/FUL at the Queens Hotel, Selborne. Cllr Carter declared an "other" interest in item 11, SDNP/20/04118/FUL.

21.94 Approval of Minutes: It was **RESOLVED** to approve the minutes of the Parish Council meeting held on 28th July 2021.

The meeting was adjourned for public questions

21.95 Public Questions:

A resident reported difficulty in obtaining answers from Hampshire Highways regarding access for emergency vehicles and residents during the overnight road closure to be implemented in the upcoming roadworks. This was discussed by Council under minute 21.97

The meeting was reconvened

21.96 Financial Report

Bank Balances as 1st August 2021

Current Account	£ 7,183.48
Deposit Account	£ 69,631.87
Total at bank	£ 76,815.35

Receipts since last meeting - nil

Bank Transfers

Deposit to Current	£ 8,500.00
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Earmarked Reserves –

Traffic Projects	£11,000.00
Play Equipment	£10,000.00
CIL	£ 3,980.47
Village Projects	£ 3,000.00
Elections	£ 500.00
Total EMR	£28,480.47

Total General Reserves £48,334.88

Bank Reconciliations

The bank reconciliation for July had not been completed although the bank statement had been checked and confirmed as matching the submitted payment schedule.

Payment Schedule: It was **RESOLVED** to approve the following payments:

Invoice Date	Payee	Description	Net	VAT	Gross
PAYMENTS MADE					
Payments Approved at Meeting 28th July 2021					
10/5/21	George Maltby Kitchens	Supply and fit new map frame	390.00	-	390.00
29/6/21	Traffic Technology Ltd	Pre repair inspection	125.00	25.00	150.00
29/6/21	Traffic Technology Ltd	Speedwatch - major repair	145.00	29.00	174.00
6/7/21	Ground	Grass Cutting 2021	1,300.00	-	1,300.00
9/7/21	Sawscapes Play Ltd	Repairs to Selborne playground	1,465.00	293.00	1,758.00
9/7/21	Sawscapes Play Ltd	Repairs to Oakhanger playground	550.00	110.00	660.00
19/7/21	PJ Grace	Grass Cutting June 21	539.00	107.80	646.80
20/7/21	DJK Electrical Contractors Ltd	Fit new defib cabinets at Oakhanger & Blackmoor	154.85	30.97	185.82
23/7/21	Edge IT Systems Ltd	Financial software training 9th June	74.00	14.80	88.80
28/7/21	St Mary Magdalene Church	2021 grant for garden maintenance	400.00	-	400.00
28/7/21	Victim Support	2021 grant for purchase security items	100.00	-	100.00
TOTAL			7,050.22	290.42	7,340.64
PAYMENTS TO BE MADE					
18/8/21	P J Grace	Grass cutting July 2021	386.00	77.20	463.20
TOTAL			386.00	77.20	463.20

Logs from the felling of the ash in the recent tree works at Selborne Recreation Ground had been left on site and were available to residents. Cllr Carter would publicise the availability of the logs to residents with the note that this was at users own risk.

21.97 Update on Council objection to night-time working for the autumn road re-surfacing in Selborne and to consider further actions

The Council had written to Hampshire County Council two times to object to night-time working for the proposed road resurfacing with no success. Cllr Carter reported that access to the car park at the Selborne Arms would be available up to 11pm. Car parking space was also available, at users own risk, at the Selborne Recreation Ground. The works were discussed and it was decided that the Parish Council would make no further objection but would request Hampshire Highways to write again to residents to confirm access and other details during the works and to provide an emergency contact number for the site engineer.

Details available at the meeting include that carriageway resurfacing would be carried out on the B3006 High Street, from approximately 100m south of the junction with Gosling Croft up to the junction with Ketchers Field. Works were currently planned to take place in October with preparatory works in the week commencing 23rd August. Confirmation had been received that access for pedestrians and emergency vehicles would be available at all times and contractors would try to accommodate residents in the event of essential travel requirements. The road would be closed in short sections so that vehicular access to each property was only prevented for one to two nights with access available elsewhere along the total planned length of resurfacing.

Cllr Ashcroft noted that a resident query made in April as to why traffic calming was not being included in the future resurfacing work had not been answered.

The Clerk would obtain confirmation that the pinch-points/narrowings would be re-instated in a more robust fashion and details of traffic calming measures to be included in the proposed works. A resident would provide the Council with the HSE standards for pedestrians which had previously been sent to Hampshire Highways. The resident expressed concern that the regular exceeding of the speed limit by cars travelling through the village would result in a pedestrian being hurt.

21.98 To consider an increase to £500 in the authorised annual expenditure on playground repairs by the Selborne Recreation Ground Committee

It was **RESOLVED** to increase the authorised annual expenditure on playground repairs by the Selborne Recreation Ground Committee to £500.

21.99 To consider biannual (October and March) Selborne Green and Clean litter picks and to purchase any necessary equipment

It was **RESOLVED** that the Council would organize biannual Selborne Green and Clean litter picks in spring and autumn. Cllr O'Donnell suggested that the Council involve Selborne Primary School. Cllr Palmer made an offer of a grant to the Council for the purchase of equipment with details to be confirmed at a later date.

21.100 To consider requesting Selborne Primary School to hold a "no dog fouling" poster competition for display in the car park

Decision on this item was deferred until the next meeting.

21.101 Planning applications: to consider and agree a response to the following planning applications and receive update on previous applications:

SDNP/21/03601/TCA, Deep Thatch Gracious Street Selborne. GU34 3JB

Cherry Tree - Prune (see cutting points photograph)

The application was discussed and it was **RESOLVED** to submit the response of no objection.

Cllrs Carter and Roberts, having declared an interest under 21.93, left the meeting whilst the item was discussed.

SDNP/20/04118/FUL, The Queens Hotel High Street Selborne. GU34 3JH

Conversion and extension of the existing Queens building and barn to form 5no. Aparthotel suites (C1), a Field Study Centre and Tap Room (Mixed Class F.1 and Sui Generis) and 1no. Detached dwelling (C3) within the grounds, with associated parking and landscaping.

The application was discussed and it was **RESOLVED** to submit a detailed response to object.

Cllrs Carter and Roberts returned to the meeting.

SDNP/21/03644/TCA, Coneycroft House Gracious Street Selborne, GU34 3JF

T1- Lime, we wish to dismantle this tree down to approximately 4m due to the poor crown condition and the proximity to the property. G1- Group of roadside Lime trees. These trees are lapsed pollards and require a substantial reduction in height by approximately 5m. cut back to growth where possible. This will help prevent failures from the old pollard point some of which have historic decay pockets at the old wound sites. It is not suitable to re pollard back to the original points as the wound size will be too big and be detrimental to the trees recovery as they are well out of the original pollarding cycle. These trees overhang the highway and multiple services including electric and BT lines.

The application was discussed and it was **RESOLVED** to submit the response of no objection and to note the obstruction of the highway by the trees.

21.102 To consider the Council response to the SDNPA consultation on the Design Guide Supplementary Planning Document

The Design Guide Supplementary Planning Document had been considered in detail by the SPC Planning Committee and a draft Council response circulated to Councillors before the meeting. The draft included the statement that the Council fully supported the document but raised concerns regarding enforcement and also the delay in the adoption of Selborne village's own design guide. It was **RESOLVED** that the Council would split the response. Firstly the Village Design Group would be requested to write a letter of concern to the Parish Council regarding the delay in the adoption of the Selborne Village Design Guide so that the Council could make a formal complaint to the National Park Authority. Secondly that the draft response to the current SDNPA Guide consultation would be submitted with minor modification to the paragraph on the delay in adoption of the Selborne design guide.

21.103 Reports from Council representatives on working groups/outside bodies

Cllr Roberts advised that the closing date for the Selborne Playground improvement consultation was 30th August and that six responses had been received by the time of the meeting.

Cllr McMeekan reported that, with the support of County Cllr Kemp-Gee, Hampshire Highways had committee to carrying out traffic calming at Oakhanger. Works would be carried out in two stages and would be completed before the end of the financial year.

A meeting of the Plestor Working Group would be organized.

21.104 District Councillor Report

The common land to the north of the Kingsley Road, B3004, east of Tilling Cottages had been purchased by adjacent landowners with the intention of allowing it to return to its original condition. Discussions at the recent Affordable Housing Committee noted that the calculation of affordable rents as 80% of market rent was still high.

21.105 Action List: See Appendix 1

21.106 Date of next meeting: The next meeting was confirmed as Wednesday 15th September 2021 at 7.30pm with location of Selborne Village Hall (to be confirmed). The next Planning Committee meeting was confirmed as Wednesday 1st September 2021 (this meeting has since been cancelled).

The meeting closed at 9.25pm

Appendix 1: Action List

Date	Minute ref	Action	Who	Outcome
Oct-19	19.134	Research & formulate ideas for new playground equipment at Selborne Rec	Cllrs Bennett, Roberts, Palmer & Carter	03/21 Agreed to consult with residents. Entries to June and July Parish magazines. 06/21 New SPC website page created & consultation letters, closing date 30/8/21
Nov-19	19.154	Re-arrange members training with Ian Davison	Clerk	June dates offered but no Cllrs available. Future dates to be advised.
Feb-20	98.227	Arrange repairs to Selborne Rec allotment fencing	Clerk	Quotes to be obtained (1 requested) for replacement all fencing inc. improving accessibility by widening outer path
Jul-20	20.34	Add all councillors to bank mandate	Clerk	04/21 Yet to add all councillors
Jul-20	20.42	Write to HCC & EA requesting site visit re. flooding in Gracious Street		HCC awaiting reply from EA. Generic EA contact obtained by Clerk.
Jul-20	20.45	Review allotment agreement in March 2021 to follow standard agreement	Clerk	Met allotment's rep to discuss on 10/6/21. Consider by Council at future meeting and then consult allotment holders.
Oct-20	20.123	Working party to look at Plestor grass protection and parking	Cllrs Ashcroft, & Roberts	Discussed with Cllrs Ashcroft and Roberts on 2/6/21. 23/6/21 Clerk to obtain quote(s) for movement bench & board and consult as necessary.
June 21	21.66	Obtain quotes and consult re. move of bench and board at The Plestor		Requested w/c 12 th July. Consultation letter delivered to Plestor neighbours Aug 17 th .
Nov-20	20.144	Speak to internal auditor re planning training/feedback/voting	Clerk	04/21 needs to be reviewed by Council
Nov-20	20.154	Set up list of community groups	Clerk & Cllr McMeekan	Info requested in June and July magazines. Still no info received to date.
Dec-20	20.185	Publish VAS data on Facebook, website once unit accuracy checked	Clerk	03/21 data agreed to be published. TWG has provided data. Clerk has collated data, yet to process and circulate (Cllrs&website)
Mar-21	20.245	Purchase new noticeboard for Selborne High Street	Clerk Cllr Carter	04/21 ordered and 50% deposit paid. Not delivered. Cllr Carter & Clerk have contacted village shop & agent for repair to leaking gutter above board – still to be repaired. Company now answering email/calls (31/8/21) and will email to advise – staff only back in last week after 17month furlough!
Mar-21	20.247	Write to resident regarding damaged bollard & verge, Plestor	Clerk	Outstanding – review at upcoming Plestor Group meeting.
Apr 21	21.14	Arrange meeting with Newton Valence Estate	Cllrs Carter & Masson	TBA
Apr 21	21.18	Write to Gilbert White's re parking on pavements	Clerk	New car park and roadworks have changed situation? Review requirement at meeting. Reported to Hampshire Constabulary and PCSO report received 29 August

Apr 21	21.20	Obtain quotes for VAS for June meeting	Clerk	Evaluation VAS ongoing. For latest see notes of TWG meeting on 16 th July.
May 21	21.48	Confirm HC Highways response to SPC objection to night-time roadworks in Selborne village	Clerk	General query for further info. raised in call to HCH inc. formal request for no night-time working. Confirmation night-time working will go ahead. Clerk has obtained & circulated to Councillors detailed info re. working. Write to HCC to object further to night-time working – sent to Cllr Oppenheimer 29 th July 2021. Write to HCC to request further communication to residents regarding future works and confirmation traffic calming features of works.
July 21	21.87		Clerk	
Aug 21	21.97		Clerk	
June 21	21.57	Present options for improvements to Oakhanger Playground	Clerk	Discussed at meeting with Shortheath Common ranger (HCC, landowner). Limited import of materials. Confirm g'works with HCC&Natural England. Not heather(breaks). Re-locate stones?
July 21	21.74	Report damaged 30 mph roundel on Alton approach to Selborne	Clerk	Hants.gov.uk – reported sign enquiry still progressing 31 st August
July 21	21.74	Respond to three sets of queries raised under the public session.	Clerk	
July 21	21.87	Define process for change 20mph to 20 mph zone	TWG	