

Minutes of the meeting of Selborne Parish Council held at Oakhanger Village Hall, Oakhanger, Bordon, GU35 9JU on Wednesday 15 March 2017 commencing at 7.30pm



PRESENT: Cllr Dr Ravenscroft in the Chair, Cllr Mrs Palmer (Vice-Chair), Cllrs Ashcroft, Mrs Bennett, Miss Clay, Earney, Mrs Irwin-Brown and Smith. **Also present:** nine members of the public and Mrs Sue Hobbs Locum Clerk.

17/052 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

No apologies were received.
(Power used: Local Government Act 1972 s85)

17/053 TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS ON ITEMS ON THE AGENDA

No Declarations of Disclosable Pecuniary Interests were received.
(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)

17/054 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011

The Locum Clerk advised this was not required for this meeting.

17/055 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS ON ISSUES NOT INCLUDED IN THE AGENDA

A proposal was received, seconded and voted in favour of suspending Standing Orders to allow the members of the public present to speak.

RESOLVED: That Standing Orders be suspended to allow the members of the public present to speak.

PUBLIC QUESTION TIME

A member of the public asked for the agenda and minutes of previous meetings to be included in Selborne Parish Council's website, to comply with Transparency Code requirements.

A further query was raised regarding the regular inspection of the recreation grounds at Selborne and Oakhanger, especially in view of incidents of dog fouling at the latter site. The Chair advised that the Selborne Recreation Ground Committee was very proactive in helping to care for the recreation ground, but there was no similar committee at Oakhanger. It was noted that the Oakhanger Village Hall Committee was responsible for the emptying of waste bins. However, it appeared that the fortnightly inspection lists were not currently forwarded to the Locum Clerk as required and that this would be followed up. A request was received to include this issue as an agenda item for the next meeting.

17/056 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS

A proposal was received, seconded and voted in favour of resuming Standing Orders to allow the meeting to continue.

RESOLVED: That Standing Orders be resumed to allow the meeting to continue.

17/057 TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 15 FEBRUARY 2017

The Chair invited Councillors to confirm their agreement with the minutes of the meeting held on 15 February 2017. An enquiry was received as to the wording of item 17/038, which referred to the traversing wall and whether written advice regarding safety surfacing had been received. The Locum Clerk advised that this was an agenda item to be discussed later in the meeting.

A further query was raised regarding the financial statement, to which the Locum Clerk responded that she had sent an e-mail to all Councillors prior to the meeting, that she had not yet had the opportunity to familiarise herself with Selborne Parish Council's accounting system and hence this had not been included in the agenda.

A proposal was received, seconded and voted in favour of accepting the minutes as a true record of the meeting held on 15 February 2017.

RESOLVED: That the minutes of the meeting held on 15 February 2017 be accepted as a true record of the meeting.

(Power used: Local Government Act 1972 Schedule 12 Para 41(1))

17/058 TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 9 MARCH 2017

The Chair itemised the minutes of the meeting held on 9 March 2017 for accuracy. A proposal was received, seconded and voted in favour of accepting the minutes as a true record of the meeting.

RESOLVED: That the minutes of the meeting held on 9 March 2017 be accepted as a true record of the meeting.

(Power used: Local Government Act 1972 Schedule 12 Para 41(1))

17/059 TO RECEIVE UPDATED INFORMATION REGARDING ONGOING ISSUES (FOR INFORMATION ONLY)

Traffic issues - The Chair read from a letter received from HCC in response to the Traffic Working Group's letter regarding traffic calming in Selborne and Blackmoor. HCC had now taken the decision to prioritise traffic management measures in Oakhanger as a starting point and that schemes in the surrounding areas including Selborne and Blackmoor would be considered and prioritised later. The HCC letter was met with some disappointment, as much time, effort and resources had been invested into this issue by both HCC and Selborne Parish Council.

A comment was received that a proper traffic survey should be conducted and that much of the traffic travelling from Bordon to Alton was not destined for Selborne itself. Funding

from Section 106 agreements would not yet be available to finance the bypass. The relief road may have some positive impact for Bordon, but in the interim, the traffic through Selborne at peak times was considered high and dangerous, especially when school children are in the vicinity.

A suggestion was received that a letter of reply be sent to HCC, to express disappointment that after a ten-year dialogue with HCC, the effects of the Bordon development will affect not only Oakhanger but Selborne and Blackmoor too. Discussion followed that a previous letter received from HCC had indicated that no funding was available in the short-term, but that in the long-term money may be forthcoming from Section 106 agreements to fund a feasibility study for traffic calming. Councillors expressed opposing views regarding the availability of funding for traffic surveys and after a great deal of debate, Members of the Traffic Working Group agreed to compose a letter to HCC, for the Locum Clerk to send on behalf of Selborne Parish Council.

17/060 TO RECEIVE AND APPROVE APPLICATIONS FOR THE CO-OPTION OF THREE CANDIDATES TO SERVE AS MEMBERS OF SELBORNE PARISH COUNCIL

The Chair explained that there were two candidates seeking co-option to Selborne Parish Council, as another did not yet meet the residency qualification to be considered at the present time. The Chair invited Guy Masson and Andrew Rooke to speak to Members about their past experience and motivation for wishing to be considered for co-option.

The Chair then asked the Locum Clerk to distribute ballot papers for Members to vote whether to co-opt Mr Masson as Member for Selborne ward and Mr Rooke for Blackmoor ward. The Locum Clerk and Chair counted the votes received in favour of co-opting Mr Masson and Mr Rooke, confirming that each had received eight votes in favour and were therefore unanimously co-opted as Members of Selborne Parish Council.

The Locum Clerk advised that she would forward each co-optee a Disclosable Pecuniary Interests form, which must be completed within 28 days of co-option and they would be required to sign their Declaration of Acceptance of Office forms at the next meeting, when they would join the Council table.

RESOLVED: That Mr Guy Masson is co-opted as Member for Selborne ward and Mr Andrew Rooke is co-opted as Member of Blackmoor ward.

(Power used: Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI 2006 /3305 r8(3))

17/061 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

The accounts list had been circulated to Members prior to the meeting.

Payee	Invoice No:	Description	Cheque No:	Amount
Selborne Village Stores	18/1/17	St Thomas' Day Bread	Chq 300085	£ 47.50
Premier Grounds & Garden Maintenance	01964(Selb)	Lengthsman Jan 17	Chq 300086	£384.00
Mrs S L Hobbs	SLH/23/2017	Locum Clerk Feb 17	Chq 300087	£747.27
Selborne Village	1542	Hall hire Jan 17	Chq 300088	£ 24.00

Hall				
Premier Grounds & Garden Maintenance	01976(Selb)	Lengthsman Feb 17	Chq300089	£180.00

An enquiry was received as to why cheques had been raised for the Lengthsman's invoices, it was clarified that cheques were not required as approval was only required that the lead council for the Scheme should pay the invoices on Selborne Parish Council's behalf. An enquiry as received regarding the tasks undertaken by the Lengthsman and Cllr Mrs Irwin-Brown asked to be included in the distribution list of the weekly task sheets. A suggestion was also received to include the Lengthsman's tasks as a standing agenda item.

A proposal was received, seconded and voted in favour of approving the payment of accounts as presented.

RESOLVED: That payment of the accounts as presented between 16 February 2017 and 15 March 2017 be approved.

(Power used: Local Government Act 1972 Schedule 12 Section 151)

17/062 TO REVIEW AND APPROVE SELBORNE PARISH COUNCIL'S FINANCIAL RISK ASSESSMENT DOCUMENT

The Locum Clerk advised that the Document should be reviewed at least twice yearly to satisfy audit requirements and also after any incident which could require the Document to be updated. A proposal was received, seconded and voted in favour of referring the Financial Risk Assessment Document to the next Finance Committee meeting for review.

RESOLVED: That the Financial Risk Assessment Document be referred to the next Finance Committee meeting for review.

17/063 TO RECEIVE REQUEST FOR GRANT FUNDING FROM SELBORNE PAROCHIAL CHURCH COUNCIL (PCC) FOR MAINTENANCE AT ST MARY'S CHURCHYARD

An enquiry was received as to whether Selborne Parish Council was responsible for the grass cutting at St Mary's churchyard and confirmation was received that this was dealt with by the Parochial Church Council (PCC). It was unclear what level of grant was made to the PCC in 2015 – 2016 financial year, therefore a proposal was received, seconded and voted in favour of referring this item to the next Council meeting.

RESOLVED: That this item is referred to the next meeting for consideration.

17/064 TO RECEIVE PLANNING DECISIONS REPORT

(i) **SDNP/16/06242/HOUS – Flat 11, Blackmoor House, Sotherington Lane, Selborne, GU33 6DA.** Installation of en-suite bathroom and waste connection to existing external drainage (amended plans received 14 February 2017). **APPROVED.**

(ii) **SDNP/16/06243/LIS - Flat 11, Blackmoor House, Sotherington Lane, Selborne, GU33 6DA.** Listed building consent - installation of en-suite bathroom and waste connection to existing external drainage (amended plans received 14 February 2017). **APPROVED.**

(iii) **SDNP/16/06313/LIS – The Grange, Gracious Street, Selborne, GU34 3JG.** Listed building consent – renovation of conservatory. **APPROVED.**

(iv) **SDNP/16/06408/FUL – Limes End Yard, High Street, Selborne, GU34 3LD.** Two new semi-detached dwellings, following demolition of barns and single storey dwelling.
APPLICATION WITHDRAWN.

(v) **SDNP/16/04875/FUL – Priory Farm, Priory Lane, Selborne, GU34 3BU.** Agricultural pole barn. **APPROVED.**

17/065 TO APPROVE THE FINAL AMENDMENTS TO THE SELBORNE VILLAGE DESIGN STATEMENT (COPIES TO ALL COUNCILLORS 7 MARCH 2017)

The Chair invited Mr Liddle to speak about the amendments to the Village Design Statement (VDS), which had been distributed to Members prior to the meeting. Mr Liddle confirmed that although there were numerous adjustments, these were in themselves very minor and did not materially affect the content of the VDS. The Chair thanked Mr Liddle for his good-humoured sterling work over a long period of time, to ensure the VDS was ready for submission to the SDNPA. A proposal was received, seconded and voted in favour of approving the final amendments to the VDS.

RESOLVED: That the final amendments to the VDS be approved.

17/066 TO RECEIVE AND APPROVE FURTHER INFORMATION RE: SELBORNE RECREATION GROUND TRAVERSING WALL SAFETY SURFACING REQUIREMENTS (COPIES TO ALL COUNCILLORS 8 MARCH 2017)

The Chair advised that written confirmation had been received from RoSPA that safety surfacing was not required under the upright poles, especially as the poles had fluted tops, making it unlikely that young people would sit on them and potentially fall. A proposal was received, seconded and voted in favour of accepting the information and proceeding with the order for the traversing wall.

RESOLVED: That the order for the traversing wall be placed.

17/067 TO DISCUSS ARRANGEMENTS FOR THE SELBORNE ANNUAL PARISH ASSEMBLY TO BE HELD ON WEDNESDAY 12 APRIL 2017 AT SELBORNE VILLAGE HALL

The Chair advised that James Childs of Taylor Wimpey would attend the Annual Parish Meeting and that a written report would be provided by HCC Cllr Mark Kemp-Gee. Cllr Ashcroft confirmed that he would also not be able to attend the meeting, but would also send a written report in advance.

A proposal was received, seconded and voted in favour of providing light refreshments purchased on a 'sale or return' basis from the Selborne Village Stores, up to the value of £150.00, from the Chair's hospitality budget. Cllr Mrs Bennett agreed to arrange the purchase of the refreshments.

RESOLVED: That light refreshments for the Annual Parish Assembly are purchased on a 'sale or return' basis up to the value of £150.00 from the Chair's Hospitality budget.

17/068 TO CONFIRM REALLOCATION OF LENGTHSMAN BALANCE OF £150.00 AND TO APPROVE PARTICIPATION IN LENGTHSMAN SCHEME FOR 2017 – 2018

The reallocation of the remaining balance was no longer an issue for discussion, as the final £150.00 had been spent within Selborne and had been approved under item 17/061 earlier in the meeting.

It was noted that 25% of the funding for the Scheme had to be spent on Rights of Way items, as part of the Scheme was funded by HCC Countryside Services.

A proposal was received, seconded and voted in favour of Selborne Parish Council participating in the Lengthsman scheme for 2017 – 2018.

RESOLVED: That Selborne Parish Council participates in the Lengthsman Scheme for 2017 - 2018.

17/069 TO RECEIVE NOTICE OF CLOSURE OF SECTION OF OAKHANGER ROAD BETWEEN BUDDS LAND AND HOGMOOR ROAD WITH EFFECT FROM 13 MARCH 2017 TO 15 APRIL 2017 (COPY TO ALL COUNCILLORS 22 FEBRUARY 2017)

A comment was received that the parish and businesses in particular, would be badly affected by the road closure and that the road will not be re-configured temporarily to mitigate the impact. A proposal was received, seconded and voted in favour of a letter highlighting these concerns being composed by Cllr Ashcroft and Earney for the Locum Clerk to send to HCC.

RESOLVED: That Cllrs Ashcroft and Earney compose a letter highlighting concerns regarding the impact of the road closure, for the Locum Clerk to send to HCC.

17/070 REPORTS AND ISSUES (FOR INFORMATION ONLY)

- (i) To receive invitation for three parish councillors to attend the East Hampshire District Council 'Local Plan Part Three' event at The Forest Community Centre, Bordon, on Thursday 30 March 2017, commencing at 6.30pm (copy to all Councillors 8 March 2017). Cllrs Miss Clay and Mrs Irwin-Brown agreed to attend this event.
- (ii) To receive HCC questionnaire re: rural crime (copy to all Councillors 8 March 2017, responses required by 19 March 2017). Noted.

17/071 TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

RESOLVED: That the public and press be excluded from the meeting.

(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)

17/072 TO RECEIVE AND APPROVE PROGRESS REGARDING RECRUITMENT OF PARISH CLERK

A suggestion was received that the advertisement should be made further afield via the parish magazines and noticeboards and that it might be helpful for potential applicants to

have a public service background. After some discussion, a proposal was received, seconded and voted in favour of extending the advertisement to 19 April 2017 and to include an agenda item under Confidential Matters for the next meeting, to appoint an interview panel.

RESOLVED: That the advertisement is extended to 19 April 2017 and that an agenda item is included under Confidential Matters for the next meeting, to appoint an interview panel.

17/073 DATE OF NEXT MEETING

The next meeting was scheduled to take place on Wednesday 19 April 2017 at Blackmoor Village Hall, Honey Lane, Blackmoor, GU33 6BS commencing at 7.30pm.

The meeting closed at 9.35pm.