MINUTES OF THE MEETING OF SELBORNE PARISH COUNCIL HELD AT SELBORNE VILLAGE HALL ON WEDNESDAY 21 AUGUST 2019 AT 8.00 PM

PRESENT: Cllr M Palmer in the Chair, Cllrs D Ashcroft, Mrs S Bennett, Mrs E Briggs, Miss J Clay, Mrs M Irwin-Brown, G Masson, Mrs C McMeekan, N Palmer, Mrs L Roberts and M Smith.

IN ATTENDANCE: Mrs T Predeth, Locum Clerk

19/66 APOLOGIES FOR ABSENCE
Apologies for absence from Cllr Mrs H Carter were received and accepted.

19/67 TO RECEIVE DECLARATIONS OF INTERESTS
Cllr Mrs Roberts declared an interest in the planning application at Trimmings, Gracious Street.

19/68 TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING
The Minutes of the Council meeting held on the 17 July 2019 were deferred until the September meeting.

19/69 CHAIRMANS ANNOUNCEMENT
The Chairman told the meeting that the decision from the Planning Inspectorate following the appeal in relation to The Queens Hotel in Selborne is still awaited. The Inspector had indicated that it might be expected about 6 weeks from the date of the Hearing held on 30 July.

She reminded councillors to use their loud speaker when speaking, to enable everyone in the Hall to hear what was being said, and to put their mobile phone on ‘silent’ or switch it off altogether for the duration of the meeting.

19/70 PUBLIC QUESTIONS
Resolved: To suspend Standing Orders and open the meeting to allow Members of the public to comment and raise any questions.

Four members of the public were present.

A resident expressed concern that the village shop is closing and that it may be developed into houses.

The Chairman stated that the village shop was being discussed and Members agreed to move this item up the agenda.

A member of the Public raised the following questions:
Questions being asked now during the public session so that members of the public present can ask additional questions if answers are not clear

**Vehicle Activated Signs**

- What is the cost of the unit – ex VAT?
- What is the cost of setting up a single monitoring point including the cost of a pole to affix the sign to?
- Are the poles moveable with the signs?
- How many monitoring points are envisaged across the three villages – located where?
- What is the operational cost per year once the system is set up – what is the contractor cost of moving the equipment and the maintenance cost per year?
- Will the sign collect any form of data that can be used to influence any additional traffic calming measure or to modify individual driver behaviour if identified as speeding?

- What consideration has the PC/TWG given to the outcomes of research carried out by TRL on behalf of the Department for Transport which found the following (Traffic Advisory Leaflet 1/03):

**Variable Message Signs (VMS)**

The TRL on behalf of the Department carried out some work on the issue of VMS outside schools. Several sites were selected and monitored using various types of roads with differing speed limits. Typically, the speed limit was lowered to 20mph one hour each side of school start and finish times. The results found that this measure as a speed reducing feature had little effect upon vehicle speeds.”

Cllr Clay responded that these questions would be addressed during the relevant agenda item to follow.

The Chairman thanked members of the public for attending.

**RESOLVED:** To close the meeting to Members of the Public and resume Standing Orders.

**19/71 SCHEDULE OF PAYMENTS**

**RESOLVED:** The Schedule of Payments were received. All payments were approved.

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<th>Description</th>
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<td>EHDC</td>
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Members received and agreed the bank reconciliation for April – June 2019.

19/72 PLANNING APPLICATIONS
Members considered the following Planning applications and Resolved that the following comments be forwarded to the Planning authority.

Cllr L Roberts left the room while the following application was being discussed.

Case No: SDNP/19/02960/HOUS Type: Householder Date Valid: 29 July 2019 Decision due: 23 September 2019 Case Officer: Luke Turner
Applicant: Lara Roberts
Proposal: Removal of existing 26 square meter shed and replacement with a smaller 10 square meter shed/summer house.
Location: Trimmings, Gracious Street, Selborne, Alton, GU34 3JE
No Objection

Cllr L Roberts re-joined the meeting.

Case No: SDNP/19/03405/LIS Closing Date for comments: 11th September 2019 Case Officer: Bernie Beckett Letter Reference: DC/TU/PUJ9W7UFSU01
Location: Waterman Cottage 3 Gracious Street Selborne Alton Hampshire GU34 3JB Proposal: Listed building consent - Installation of conservation style new window frames. Removal of ground floor timber floor and to be replaced with ground bearing concrete slab. Reinstall removed internal partitions. Repair of oak beam next to staircase. Replacement staircase details
LISTED BUILDING GRADE: II
No Objection

19/73 DECISIONS RECEIVED
Members received and noted the following Planning Decisions:
Case No: SDNP/19/02432/TCA  Type: Tree Preservation Order  Date Valid: 4 June 2019
Decision: Approved  Decision Date: 19 July 2019  Case Officer: Adele Poulton  Method: LA Delegated Decision

Applicant: Mr & Mrs Peberdy
Proposal: T1 Lawson Cypress - crown reduction leaving a finished height of 12m and a horizontal branch spread of 3m (Tree works are to be carried out as detailed in the attached tree condition survey report: 'J1148 02 TCA 15 Maltbys 20190408.pdf')

Location: 15 Maltbys, Selborne, Alton, Hampshire, GU34 3LT Grid Ref: 474350 133505

Case No: SDNP/19/01757/HOUS  Type: Householder  Date Valid: 10 April 2019  Decision: Approved  Decision Date: 25 July 2019  Case Officer: Jon Holmes  Method: LA Delegated Decision

Applicant: Roberts
Proposal: Re-thatch roof, replace chimney pots

Location: Trimmings, Gracious Street, Selborne, Alton, GU34 3JE Grid Ref: 473724 133857

Case No: SDNP/19/02468/TCA  Type: Tree in a Conservation Area  Date Valid: 19 June 2019  Decision: Raise No Objection  Decision Date: 29 July 2019  Case Officer: Adele Poulton  Method: LA Delegated Decision

Applicant: Mark Revell-Smith
Proposal: 1. Eucalyptus tree at front of house. prune (see photograph) 2. Prune and shape chestnut tree - 20% reduction. remove 5 metres all round 3. Prune and shape Ginkgo tree - 20% reduction. Remove 2 metres all round 4. Remove prunus negra tree from back garden and plant new tree to replace. 5. Judas Tree- prune

Location: Nuthatch, Plum Fell Lane, Selborne, Alton, GU34 3JX

Case No: SDNP/19/02997/TCA  Type: Tree in a Conservation Area  Date Valid: 21 June 2019  Decision: Raise No Objection  Decision Date: 29 July 2019  Case Officer: Adele Poulton  Method: LA Delegated Decision

Applicant: Mr Roberto Caracciolo
Proposal: T1 Sycamore - Fell
9/74    **ASSET OF COMMUNITY VALUE**
Members received an update on a potential ACV on the Selborne Stores and Post Office.

It was Resolved to open the meeting to the Member of the public so that he could contribute to the discussion.

Concern was expressed that an ACV will delay the selling of the shop and this would be detrimental to the current owners.

**RESOLVED:** to progress with the questionnaire, because it is about the community, not about whoever is the current owner, adding in an additional box where residents may leave any other comments.

**RESOLVED:** to pay for the printing, distribution and collection of the questionnaires at a cost of approximately £621.30

19/75    **TRAFFIC WORKING GROUP**
Members received an update from Cllr Clay regarding the Traffic Working Group.

The TWG had discussed the approach to Blackmoor School with HCC. HCC had suggested that SPC could apply to the Community Funded Infrastructure (CFI) project. Initial ideas had been to lower the height of the school sign, add “school ahead” sign to the existing 30mph sign and paint 30mph on the road. HCC would assist with advice and design and carry out the work Funding would need to come from other sources.

**RESOLVED:** to ask Whitehill TC if they would assist in an application for CFI. The TWG also suggested that the PCC should ask for the mobile speed camera to run a session near the school.

**RESOLVED:** The clerk to ask Hants police speed camera unit to run a session by Blackmoor School.

Cllr Clay gave the clerk a list of road signs in Selborne that needed clearing of vegetation by the lengthsman.

It was raised by the TWG about speeding agricultural vehicles and HGV’s from Richard Hoare’s in Honey Lane and from Albury Dairy.

**RESOLVED:** The Clerk to write to Richard Hoare and to Blackmoor Estates regarding Albury Dairy, asking them to remind all their drivers to show due respect for other road users in the country lanes.
The Clerk was asked to chase up the replacement to the bus shelter in Selborne and also chase for a response from the appropriate organisations regarding the changes to the bus time tables. The Council are concerned that there has been no response to their queries.

19/76 VEHICLE ACTIVATED SIGNS (VAS)
Cllr Clay explained progress to date on the possibility of a VAS for the parish. Speedwatch and members of TWG had identified possible sites for the unit. HCC have looked at those sites and considered the following may be possible: Selborne – facing south and north on flashing triangle sign, by the Tea Rooms on 20mph repeater (would need extension post), on 20mph repeater by Gilbert White Cottages; Oakhanger – Heath House facing north, opposite The Chapel on “pedestrians in road” sign facing north, on 30mph by Country View facing north and south; Blackmoor – opposite Church Cottages on 30mph repeater facing both ways, opposite and before school in the verge facing Blackmoor. One extension and one removeable post would be required from HCC as well as an extending bracket for use by Selborne School. Unit would collect data 24/7 though only flash in daylight. It would need to be moved every 2-3 weeks and a schedule has to be agreed with HCC who would need to issue a licence to SPC. One councillor has agreed to assist with the moving of the unit, and others have indicated willingness to assist. It is not clear if speedwatch or other volunteers would be allowed to help and this needs to be clarified. Data downloaded from the unit would be highly useful including speed, time, and volume. The research referred to in public question time is old. Newer research by Havant BC and by Westcotec near Heathrow airport has shown units effectively reduce speeds. HCC are confident of the reduction in speeds, are supportive and are encouraging rollout of units. It will need to be added to our insurance and insurance obtained for operatives. There is no need for recalibration during the year. Batteries will need to be recharged on a rolling basis each time the unit is relocated. The TWG had considered several different units and accessories and presented theirfindings.

RESOLVED: That the TWG continue to work with HCC towards a licence and use of the unit.

RESOLVED: To purchase through s106 one Pandora 904 with spare lead acid battery, data transfer software, bluetooth and bracket at a maximum cost of £3000.

Two Members of the public left at 9.12 pm.

19/77 GRANT FUNDING
Cllr Mrs C McMeekan declared a pecuniary interest in the following item and left the room during its discussion.

Members considered a grant request from Oakhanger Village Hall to assist with funding towards the levelling of the village green.

It was suggested that the group be advised to apply for S106 funding from the SDNPA and also EHDC. If they want to do this then the Parish Council will be happy to provide a letter of support.

19/78 S106 MONIES
It was noted that the 3 approved kissing gates are on order. The TWG had considered gateways for Selborne at their last meeting. As SDNPA are hoping to run a pilot project which would include gateways and traffic calming the TWG suggested we should apply to be one of the pilot villages and put our own gateway project on hold.

**RESOLVED:** Cllr Clay to draft a letter for the Clerk to send to SDNPA requesting consideration for Selborne village to be one of their chosen pilot projects for traffic calming in National Park villages.

**19/79 SHORTHEATH COMMON**
The Clerk reported that she has been provided with an update from Cllr Carter regarding the request to repair the road approaching Shortheath Common and will pursue the progress on this matter.

Regular newsletters are now being circulated to Members from the Rangers of Shortheath Common.

**19/80 FOOTPATH MAP**
Cllr N Palmer gave members a brief overview of a footpath map that he felt would be a good idea to provide to residents in order to encourage them to walk around the footpaths of the parish and help promote healthy living. The cost of the project is approx. £1,660.

Members agreed that this was a good project and asked the Clerk to assist Cllr Palmer in sourcing funding for this project from organisations such as HCC, EHDC, SDNP, Countryside Access grants and sustainable services funding.

**19/81 DISTRICT COUNCILLOR REPORT**
To receive a report from District Cllr David Ashcroft on matters affecting the Parish.

Dist Cllr Ashcroft stated that EHDC had commenced a public consultation exercise in respect of candidate large development sites outside of the SDNP.

He stated that the EHDC are taking climate change very seriously and will be planting a number of trees.

EHDC is currently looking at designation areas for recreation and wildlife.

**19/82 EXCLUSION OF PUBLIC & PRESS**
**RESOLVED:** To exclude members of the public and press from Confidential Matters to be discussed ‘that in view of the confidential/special nature of the business about to be transacted, it is in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw’.

**19/83 EXTENSION OF TIME**
**RESOLVED:** To extend the meeting for 30 minutes

**19/84 CODE OF CONDUCT**
The Clerk received a request for dispensation from Cllr Mrs E Briggs in the following item which was agreed and Cllr Briggs remained in the meeting and participated in its discussion.

Members considered a motion to refer the unacceptable behaviour of a Parish Councillor who failed to live up to the standards in public life at the Council meeting held on the 17 July 2019 to the Monitoring Officer for investigation.

Cllr Briggs was given the opportunity to add anything she might wish to her email of apology sent on 19 August, or to retract the content of the email below it sent on 19 July. Cllr Mrs Briggs declined to change anything as she saw the two emails as part and parcel of the same issue.

After lengthy discussion between Members it was RESOLVED to forward a Code of Conduct complaint against Cllr Mrs Briggs to the Monitoring Officer at EHDC.

Members felt strongly that all Members of the Council should consider how they speak to each other and how email messages may come across as being aggressive and bullying in tone. It was unanimously agreed that there should be mutual respect and dignity for each other and all Members of the Council should uphold the high standards of behaviour that is expected in public life at all times.

**19/85 DATE OF NEXT MEETING**
The date of the next meeting is Wednesday 18 September 2019, 7.30pm at Oakhanger Village Hall.

The meeting closed at 22.55 p.m.